

ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2023 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) carried in stock by the Procurement Service – Department of Budget and Management (PS-DBM) that may be purchased by government agencies. Consistent with the DBM Circular No. 2018-10 dated 08 November 2018, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Virtual Store will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC) in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store.
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website ([www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)) for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this template otherwise the form will be deemed invalid.
- 5.0 Additional rows for other items may be inserted in PART II, if necessary. Note that this is only applicable in the PART II of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 09182954426 or 09278478245, or email [appcse.helpdesk@ps-philgeps.gov.ph](mailto:appcse.helpdesk@ps-philgeps.gov.ph), or visit the PS-DBM website ([www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)) for the guide on how to fill-out the APP-CSE.

Note: Consistent with the **Memorandum Circular 2022-1 issued by the AO 25 dated 24 March 2022**, the APP-CSE for FY 2023 must be submitted on or before **30 September 2022**.

Department/Bureau/Office: IFUGAO STATE UNIVERSITY  
 Region: CAR  
 Address: Nayon, Lamut, Ifugao, 3605

Agency Code/JACS: \_\_\_\_\_  
 Organization Type: SUC

Contact Person: Freddie B. Caday, PhD  
 Position: VP Admin/ UBAC Chairperson  
 E-mail: [ubac@ifsu.edu.ph](mailto:ubac@ifsu.edu.ph)  
 Telephone/Mobile Nos: \_\_\_\_\_

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year						
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT		
<b>PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)</b>																										
<b>ALCOHOL OR ACETONE BASED ANTISEPTICS</b>																										
1	12191601-AL-E04	ALCOHOL, Ethyl, 500 mL	bottle	0	10	0	10	478.50	0	50	0	50	2,392.50	0	0	0	0	0.00	0	0	0	0	0.00	60	47.85	2,871.00
2	12191601-AL-E03	ALCOHOL, Ethyl, 1 Gallon	gallon	0	5	16	21	6,941.55	0	100	0	100	33,055.00	0	0	0	0	0.00	0	0	0	0	0.00	121	330.55	39,996.55
<b>ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES</b>																										
3	60121413-CB-P01	CLEARBOOK, 20 transparent pockets, A4	piece	0	5	0	5	164.55	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	32.91	164.55
4	60121413-CB-P02	CLEARBOOK, 20 transparent pockets, legal	piece	0	5	0	5	181.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	36.36	181.80
5	60121534-ER-P01	ERASER, plastic/ rubber	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4.47	0.00
6	60121524-SP-G01	SIGN PEN, Black, liquid or gel	piece	0	164	30	194	4,306.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	194	22.20	4,306.80
7	60121524-SP-G02	SIGN PEN, Blue, liquid or gel	piece	0	426	30	456	10,123.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	456	22.20	10,123.20
8	60121524-SP-G03	SIGN PEN, Red, liquid or gel	piece	0	136	30	166	3,685.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	166	22.20	3,685.20
9	60121124-WR-P01	WRAPPING PAPER, kraft, 50 sheets per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	161.20	0.00
<b>AUDIO AND VISUAL EQUIPMENT AND SUPPLIES</b>																										
10	45121517-DO-C02	DOCUMENT CAMERA, 8 MP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23,623.60	0.00
11	45111609-MM-P01	MULTIMEDIA PROJECTOR, 4000 ANSI Lumens (min.)	unit	0	6	2	8	132,704.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	16,588.00	132,704.00
<b>BATTERIES AND CELLS AND ACCESSORIES</b>																										
12	26111702-BT-A02	BATTERY, dry cell, size AA, Two (2) pieces per blister pack	pack	0	77	0	77	1,577.73	28	20	0	48	983.52	0	0	0	0	0.00	0	0	0	0	0.00	125	20.49	2,561.25
13	26111702-BT-A01	BATTERY, dry cell, size AAA, Two (2) pieces per blister pack	pack	0	47	4	51	935.34	39	20	0	59	1,082.06	0	0	0	0	0.00	0	0	0	0	0.00	110	18.34	2,017.40
14	26111702-BT-A03	BATTERY, dry cell, size D, Two (2) pieces per blister pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	96.20	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
<b>CLEANING EQUIPMENT AND SUPPLIES</b>																										
15	47131812-AF-A01	AIR FRESHENER, Aerosol type, 150g	can	0	18	0	18	1,469.52	2	0	0	2	163.28	0	0	0	0	0.00	0	0	0	0	0.00	20	81.64	1,632.80
16	47131604-BR-S01	BROOM, Soft (Wallis Tambo)	piece	0	37	0	37	5,040.88	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	37	136.24	5,040.88
17	47131604-BR-T01	BROOM, Stick (Wallis Ting-ting)	piece	0	27	0	27	615.06	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	27	22.78	615.06
18	47131829-TB-C01	CLEANER, Toilet Bowl and Urinal, 900mL - 1000mL	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	41.60	0.00
19	47131805-CL-P01	CLEANSER, Scouring Powder, 350g	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23.92	0.00
20	47131811-DE-B02	DETERGENT BAR, 140g as packed	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8.30	0.00
21	47131811-DE-P03	DETERGENT POWDER, all purpose, 1kg	pouch	0	4	2	6	324.48	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	54.08	324.48
22	47131803-DS-A01	DISINFECTANT SPRAY, Aerosol type, 400g	can	0	0	2	2	279.78	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	139.89	279.78
23	47131601-DU-P01	DUST PAN, rigid non-breakable plastic	piece	0	23	0	23	635.72	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	23	27.64	635.72
24	47131802-FW-P02	FLOOR WAX, paste type, red, 2kg	can	0	0	3	3	929.28	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	309.76	929.28
25	47131830-FC-A01	FURNITURE CLEANER, Aerosol type, 300mL	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	120.12	0.00
26	73101612-HS-L01	LIQUID HAND SOAP, 500mL	bottle	0	10	0	10	429.50	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	42.95	429.50
27	47121804-MP-B01	MOP BUCKET, heavy duty, hard plastic, 30 liters capacity	unit	0	1	0	1	2,288.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	2,288.00	2,288.00
28	47131613-MP-H02	MOPHANDLE, heavy duty	piece	0	3	0	3	374.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	124.80	374.40
29	47131619-MP-R01	MOPHEAD, made of rayon	piece	0	3	0	3	367.53	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	122.51	367.53
30	47131501-RG-C01	RAGS, all cotton, 1 kilo per bundle	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	53.14	0.00
31	47131602-SC-N01	SCOURING PAD, 5 pieces per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.93	0.00
32	47121701-TB-P04	TRASHBAG, black, 37" x 40", XL, 10 pieces per roll or pack	pack	0	10	4	14	2,016.56	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	14	144.04	2,016.56
33	47121702-WB-P01	WASTEBASKET, rigid plastic	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	31.91	0.00
<b>COLOR COMPOUNDS AND DISPERSIONS</b>																										
34	12171703-SI-P01	INK, for stamp pad, 50mL	bottle	0	0	3	3	86.73	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	28.91	86.73
<b>CONSUMER ELECTRONICS</b>																										
35	52161535-DV-R01	DIGITAL VOICE RECORDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,339.16	0.00
<b>FACE MASK</b>																										
36	42131713-SM-M06	FACE MASK, 3 ply, fifty (50) pieces per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.50	0.00
<b>FILMS</b>																										
37	13111203-AC-F01	ACETATE, 50 meters	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	969.88	0.00
38	13111201-CF-P01	CARBON FILM, A4, 100 sheets per box	box	0	2	0	2	442.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	221.00	442.00
39	13111201-CF-P02	CARBON FILM, Legal, 100 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	238.54	0.00
<b>FIRE FIGHTING EQUIPMENT</b>																										
40	46191601-FE-M01	FIRE EXTINGUISHER, dry chemical	unit	0	4	25	29	33,176.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	29	1,144.00	33,176.00
41	46191601-FE-H01	FIRE EXTINGUISHER, pure HCFC	unit	0	0	50	50	280,662.50	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	5,613.25	280,662.50
<b>FLAG OR ACCESSORIES</b>																										
42	55121905-PH-F01	PHILIPPINE NATIONAL FLAG	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	284.84	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
<b>FURNITURE AND FURNISHINGS</b>																										
43	56101504-CM-B01	MONOBLOC CHAIR, beige	piece	0	3	0	3	1,042.23	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	347.41	1,042.23
44	56101504-CM-W01	MONOBLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	344.92	0.00
45	56101519-TM-S01	MONOBLOC TABLE, white, 4 seater capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,248.00	0.00
46	56101519-TM-S02	MONOBLOC TABLE, beige, 4 seater capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,248.00	0.00
<b>HEATING AND VENTILATION AND AIR CIRCULATION</b>																										
47	40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	0	17	0	17	20,774.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	17	1,222.00	20,774.00
48	40101604-EF-G01	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,109.68	0.00
49	40101604-EF-S01	ELECTRIC FAN, stand type	unit	0	6	0	6	5,141.16	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	856.86	5,141.16
50	40101604-EF-W01	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	768.56	0.00
<b>INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES</b>																										
51	43211507-DSK001	DESKTOP, for Basic Users	unit	0	2	0	2	49,587.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	24,793.60	49,587.20
52	43211507-DSK002	DESKTOP, for Mid-Range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,390.40	0.00
53	43201827-HD-X02	EXTERNAL HARD DRIVE, 1TB	unit	0	1	0	1	2,792.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	2,792.40	2,792.40
54	43211503-LAP001	LAPTOP, for Mid-range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,380.00	0.00
55	43211503-LAP002	LAPTOP, Lightweight	unit	0	1	0	1	46,800.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	46,800.00	46,800.00
56	43211708-MO-D01	MOUSE, OPTICAL, USB connection type	unit	0	35	0	35	5,241.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	35	149.76	5,241.60
57	43212102-PR-D02	PRINTER, Impact, Dot Matrix, 24 pins, 136 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	38,100.97	0.00
58	43212102-PR-D01	PRINTER, Impact, Dot Matrix, 9 pins, 80 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,189.92	0.00
59	43212105-PR-L01	PRINTER, Laser, Monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,636.89	0.00
<b>LIGHTING AND FIXTURES AND ACCESSORIES</b>																										
60	39101628-LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	75.61	0.00
61	39101628-LT-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	205.82	0.00
<b>MANUFACTURING COMPONENTS AND SUPPLIES</b>																										
62	31201610-GL-J01	GLUE, all-purpose, 200 grams	jar	0	27	6	33	2,333.76	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	33	70.72	2,333.76
63	31151804-SW-H01	STAPLE WIRE, heavy duty (binder type), 23/13	box	0	10	0	10	225.50	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	225.50	225.50
64	31151804-SW-S01	STAPLE WIRE, standard	box	0	70	0	70	1,663.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	70	23.76	1,663.20
65	31201502-TA-E01	TAPE, electrical	roll	0	40	0	40	778.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	40	19.45	778.00
66	31201503-TA-M01	TAPE, masking, 24mm	roll	0	10	6	16	990.08	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	16	61.88	990.08
67	31201503-TA-M02	TAPE, masking, 48 mm	roll	0	10	6	16	1,938.56	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	16	121.16	1,938.56
68	31201517-TA-P01	TAPE, packaging, 48 mm	roll	0	10	6	16	357.76	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	16	22.36	357.76
69	31201512-TA-T01	TAPE, transparent, 24mm	roll	0	30	6	36	402.48	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	36	11.18	402.48
70	31201512-TA-T02	TAPE, transparent, 48 mm	roll	0	30	6	36	812.52	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	36	22.57	812.52
71	31151507-TW-P01	TWINE, plastic	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	66.62	0.00
<b>MEASURING AND OBSERVING AND TESTING EQUIPMENT</b>																										
72	41111604-RU-P02	RULER, plastic, 450 mm	piece	0	2	0	2	33.28	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	16.64	33.28

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
<b>OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES</b>																										
73	44121612-BL-H01	BLADE, for general purpose cutter/utility knife, 10 pieces per tube	tube	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	14.82	0.00
74	44101602-PB-M01	BINDING AND PUNCHING MACHINE, 50mm binding capacity	unit	0	5	0	5	47,673.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	9,534.72	47,673.60
75	44101807-CA-C01	CALCULATOR, Compact	unit	0	10	0	10	2,662.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	266.24	2,662.40
76	44121710-CH-W01	CHALK, white enamel, 100 pieces per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	32.97	0.00
77	44122105-BF-C01	CLIP, backfold, 19mm	box	0	70	8	78	680.16	0	20	0	20	174.40	0	0	0	0	0.00	0	0	0	0	0.00	98	8.72	854.56
78	44122105-BF-C02	CLIP, backfold, 25mm	box	0	70	8	78	1,150.50	0	20	0	20	295.00	0	0	0	0	0.00	0	0	0	0	0.00	98	14.75	1,445.50
79	44122105-BF-C03	CLIP, backfold, 32mm	box	0	80	8	88	2,249.28	0	15	0	15	383.40	0	0	0	0	0.00	0	0	0	0	0.00	103	25.56	2,632.68
80	44122105-BF-C04	CLIP, backfold, 50mm	box	0	70	8	78	4,371.12	0	15	0	15	840.60	0	0	0	0	0.00	0	0	0	0	0.00	93	56.04	5,211.72
81	44121801-CT-R02	CORRECTION TAPE, 8 meters	piece	0	450	30	480	5,534.40	0	200	0	200	2,306.00	0	0	0	0	0.00	0	0	0	0	0.00	680	11.53	7,840.40
82	44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	33.43	0.00
83	44111515-DF-B01	DATA FILE BOX	piece	0	50	100	150	11,580.00	0	100	0	100	7,720.00	100	0	0	100	7,720.00	0	0	0	0	0.00	350	77.20	27,020.00
84	44122011-DF-F01	DATA FOLDER	piece	0	10	0	10	686.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	68.64	686.40
85	44103202-DS-M01	DATING AND STAMPING MACHINE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	453.96	0.00
86	44121506-EN-D01	ENVELOPE, Documentary, A4, 500 pieces per box	box	0	0	0	0	0.00	0	10	0	10	7,644.00	2	0	0	2	1,528.80	0	0	0	0	0.00	12	764.40	9,172.80
87	44121506-EN-D02	ENVELOPE, Documentary, legal, 500 pieces per box	box	0	5	0	5	4,903.60	0	10	0	10	9,807.20	4	0	0	4	3,922.88	0	0	0	0	0.00	19	980.72	18,633.68
88	44121506-EN-X01	ENVELOPE, Expanding, Kraft, 100 pieces per box	box	0	9	0	9	6,645.60	10	0	0	10	7,384.00	2	0	0	2	1,476.80	0	0	0	0	0.00	21	738.40	15,506.40
89	44121506-EN-X02	ENVELOPE, Expanding, Plastic	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	30.49	0.00
90	44121506-EN-M02	ENVELOPE, Mailing, 500 pieces per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	432.52	0.00
91	44121504-EN-W02	ENVELOPE, Mailing, with window, 500 pieces per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	488.80	0.00
92	44111912-ER-B01	ERASER, felt, for blackboard/whiteboard	piece	0	200	0	200	2,282.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	200	11.41	2,282.00
93	44101714-FX-M01	FACSIMILE MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,642.00	0.00
94	44122118-FA-P01	FASTENER, metal, non-sharp edges, 50 sets per box	box	0	50	0	50	4,732.00	0	0	0	0	0.00	12	0	0	12	1,135.68	0	0	0	0	0.00	62	94.64	5,867.68
95	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, legal	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	85.20	0.00
96	44122018-FT-D01	FILE TAB/INDEX DIVIDER, bristol board, A4	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	11.13	0.00
97	44122018-FT-D02	FILE TAB/INDEX DIVIDER, bristol board, legal	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	14.23	0.00
98	44122011-FO-F01	FOLDER, Fancy with slide, A4, 50 pieces per bundle	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	270.40	0.00
99	44122011-FO-F02	FOLDER, Fancy with slide, legal, 50 pieces per bundle	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	286.52	0.00
100	44122011-FO-L01	FOLDER, L-type, A4, 50 pieces per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	6	0	0	6	1,125.24	0	0	0	0	0.00	6	187.54	1,125.24
101	44122011-FO-L02	FOLDER, L-type, legal, 50 pieces per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	6	0	0	6	1,431.42	0	0	0	0	0.00	6	238.57	1,431.42
102	44122027-FO-P01	FOLDER, pressboard, 100 pieces per box	box	0	9	0	9	8,573.76	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	9	952.64	8,573.76
103	44122011-FO-T03	FOLDER with tab, A4, 100 pieces per pack	pack	0	2	0	2	578.24	0	0	0	0	0.00	6	0	0	6	1,734.72	0	0	0	0	0.00	8	289.12	2,312.96
104	44122011-FO-T04	FOLDER with tab, legal, 100 pieces per pack	pack	0	53	0	53	17,662.78	0	0	0	0	0.00	100	0	0	100	33,326.00	0	0	0	0	0.00	153	333.26	50,988.78
105	44122008-IT-T01	INDEX TAB, self-adhesive, transparent, 5 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	63.11	0.00
106	44111515-MF-B02	MAGAZINE FILE BOX, Large	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	41.60	0.00
107	44121716-MA-F01	MARKER, Fluorescent, 3 colors per set	set	0	0	0	0	0.00	0	0	0	0	0.00	25	0	0	25	916.50	0	0	0	0	0.00	25	36.66	916.50
108	44121708-MP-B01	MARKER, Permanent, Black	piece	0	61	0	61	455.67	0	0	0	0	0.00	25	0	0	25	186.75	0	0	0	0	0.00	86	7.47	642.42
109	44121708-MP-B02	MARKER, Permanent, Blue	piece	0	61	0	61	455.67	0	0	0	0	0.00	25	0	0	25	186.75	0	0	0	0	0.00	86	7.47	642.42

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year			
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT						
110	44121708-MP-B03	MARKER, Permanent, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	25	0	0	25	186.75	0	0	0	0	0.00	25	7.47	186.75	
111	44121708-MW-B01	MARKER, Whiteboard, Black	piece	0	399	0	399	3,850.35	0	0	0	0	0.00	25	0	0	25	241.25	0	0	0	0	0.00	424	9.65	4,091.60	
112	44121708-MW-B02	MARKER, Whiteboard, Blue	piece	0	366	0	366	3,531.90	0	0	0	0	0.00	25	0	0	25	241.25	0	0	0	0	0.00	391	9.65	3,773.15	
113	44121708-MW-B03	MARKER, Whiteboard, Red	piece	0	51	0	51	492.15	0	0	0	0	0.00	25	0	0	25	241.25	0	0	0	0	0.00	76	9.65	733.40	
114	44122104-PC-G01	PAPER CLIP, vinyl/plastic coated, 33mm	box	0	30	0	30	264.60	0	0	0	0	0.00	30	0	0	30	264.60	0	0	0	0	0.00	60	8.82	529.20	
115	44122104-PC-J02	PAPER CLIP, vinyl/plastic coated, jumbo, 50mm	box	0	30	0	30	413.40	0	0	0	0	0.00	30	0	0	30	413.40	0	0	0	0	0.00	60	13.78	826.80	
116	44101601-PT-M01	PAPER TRIMMER/CUTTING MACHINE, table top	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,297.60	0.00	
117	44121706-PE-L01	PENCIL, lead/graphite, with eraser, one (1) dozen per box	box	0	25	0	25	519.75	0	0	0	0	0.00	12	0	0	12	249.48	0	0	0	0	0.00	37	20.79	769.23	
118	44121619-PS-M01	PENCIL SHARPENER, manual, single cutter head	piece	0	4	0	4	851.48	0	0	0	0	0.00	6	0	0	6	1,277.22	0	0	0	0	0.00	10	212.87	2,128.70	
119	44101602-PU-P01	PUNCHER, paper, heavy duty	piece	0	4	0	4	603.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	150.80	603.20	
120	44122037-RB-P10	RING BINDER, plastic, 32 mm, 10 pieces per bundle	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	274.23	0.00	
121	44122101-RU-B01	RUBBER BAND No. 18, 350g	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	135.20	0.00	
122	44121905-SP-F01	STAMP PAD, felt	piece	0	2	0	2	79.84	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	39.92	79.84	
123	44121618-SS-S01	SCISSORS, symmetrical or asymmetrical	pair	0	17	0	17	567.29	0	0	0	0	0.00	6	0	0	6	200.22	0	0	0	0	0.00	23	33.37	767.51	
124	44121615-ST-S01	STAPLER, standard type	piece	0	5	0	5	728.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	145.60	728.00	
125	44121615-ST-B01	STAPLER, heavy duty (binder type), desktop	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	888.16	0.00	
126	44121613-SR-P01	STAPLE REMOVER, plier type	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	27.87	0.00	
127	44121605-TD-T01	TAPE DISPENSER, table top	piece	0	2	0	2	145.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	72.80	145.60	
<b>PAPER MATERIALS AND PRODUCTS</b>																											
128	14111525-CA-A01	CARTOLINA, assorted colors, 20 pieces of assorted colors per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	83.72	0.00	
129	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm, 2,000 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	882.55	0.00	
130	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm, 2,000 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,166.88	0.00	
131	14111506-CF-L22	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 378mm, 1,000 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,528.80	0.00	
132	14111506-CF-L21	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 241mm, 1,000 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,026.48	0.00	
133	14111506-CF-L31	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 241mm, 500 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	790.40	0.00	
134	14111506-CF-L32	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 378mm, 500 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,508.00	0.00	
135	14111609-LL-C01	LOOSELEAF COVER, 50 sets per bundle	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	794.96	0.00	
136	14111514-NP-S02	NOTE PAD, stick on, 2" x 3", 100 sheets per pad	pad	0	37	0	37	1,371.22	0	0	0	0	0.00	20	0	0	20	741.20	0	0	0	0	0.00	57	37.06	2,112.42	
137	14111514-NP-S04	NOTE PAD, stick on, 3" x 4", 100 sheets per pad	pad	0	27	0	27	1,600.56	0	0	0	0	0.00	20	0	0	20	1,185.60	0	0	0	0	0.00	47	59.28	2,786.16	
138	14111514-NP-S03	NOTE PAD, stick on, 3" x 3", 100 sheets per pad	pad	0	71	0	71	3,692.00	0	0	0	0	0.00	19	0	0	19	988.00	0	0	0	0	0.00	90	52.00	4,680.00	
139	14111514-NB-S01	NOTEBOOK, stenographer	piece	0	100	0	100	1,204.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	100	12.04	1,204.00	
140	14111507-PP-M01	PAPER, MULTICOPY A4, 500 sheets per ream	ream	0	235	0	235	38,927.75	0	120	0	120	19,878.00	100	0	0	100	16,565.00	0	0	0	0	0.00	455	165.65	75,370.75	
141	14111507-PP-M02	PAPER, MULTICOPY LEGAL, 500 sheets per ream	ream	0	155	0	155	29,322.90	0	0	0	0	0.00	30	0	0	30	5,675.40	0	0	0	0	0.00	185	189.18	34,998.30	
142	14111507-PP-C01	PAPER, MULTIPURPOSE A4, 500 sheets per ream	ream	0	10	0	10	1,377.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	137.74	1,377.40	
143	14111507-PP-C02	PAPER, MULTIPURPOSE LEGAL, 500 sheets per ream	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	158.91	0.00	
144	14111531-PP-R01	PAD PAPER, ruled	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	21.53	0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue <small>(as of 28 July 2022)</small>	Total Amount for the year			
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT	
145	14111503-PA-P01	PAPER, parchment, 100 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	98.05	0.00		
146	14111531-RE-B01	RECORD BOOK, 300 PAGES	book	0	0	0	0	0.00	0	0	0	0	0.00	12	0	0	12	748.80	0	0	0	0	0.00	12	62.40	748.80	
147	14111531-RE-B02	RECORD BOOK, 500 PAGES	book	0	0	0	0	0.00	0	0	0	0	0.00	12	0	0	12	1,248.00	0	0	0	0	0.00	12	104.00	1,248.00	
148	14111818-TH-P02	THERMAL PAPER, 216mm	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	55.64	0.00	
149	14111704-TT-P04	TISSUE, INTERFOLDED PAPER TOWEL, 150 pulls per pack	pack	0	0	0	0	0.00	0	20	0	20	676.00	0	0	0	0	0.00	0	0	0	0	0.00	20	33.80	676.00	
150	14111704-TT-P02	TOILET TISSUE PAPER, 2 ply, 12 rolls in a pack	pack	0	69	0	69	5,956.08	0	50	0	50	4,316.00	0	0	0	0	0.00	0	0	0	0	0.00	119	86.32	10,272.08	
<b>PERFUMES OR COLOGNES OR FRAGRANCES</b>																											
151	53131626-HS-S01	LIQUID HAND SANITIZER, 500ml	bottle	0	12	0	12	970.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12	80.85	970.20	
<b>PESTICIDES OR PEST REPELLENTS</b>																											
152	10191509-IN-A01	INSECTICIDE, 600ml	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	139.36	0.00	
<b>PRINTED PUBLICATIONS</b>																											
153	55101524-RA-H01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184)	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	37.21	0.00	
<b>PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)</b>																											
1	44103109-BR-D05	DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,947.20	0.00	
2	44103105-BR-B04	INK CARTRIDGE, BROTHER LC67B, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	910.00	0.00	
3	44103105-BR-B05	INK CARTRIDGE, BROTHER LC67HYBK, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,601.60	0.00	
4	44103105-CA-C04	INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,126.32	0.00	
5	44103105-CA-C02	INK CARTRIDGE, CANON CL-811, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,178.32	0.00	
6	44103105-CA-B04	INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	861.12	0.00	
7	44103105-CA-B02	INK CARTRIDGE, CANON PG-810, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	892.32	0.00	
8	44103105-EP-B17	INK CARTRIDGE, EPSON C13T664100 (T6641), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	20	0	0	20	4,992.00	0	0	0	0	0.00	20	249.60	4,992.00	
9	44103105-EP-C17	INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	20	0	0	20	4,992.00	0	0	0	0	0.00	20	249.60	4,992.00	
10	44103105-EP-M17	INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	20	0	0	20	4,992.00	0	0	0	0	0.00	20	249.60	4,992.00	
11	44103105-EP-Y17	INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	20	0	0	20	4,992.00	0	0	0	0	0.00	20	249.60	4,992.00	
12	44103105-HP-B40	INK CARTRIDGE, HP C2P04AA (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	852.80	0.00	
13	44103105-HP-T40	INK CARTRIDGE, HP C2P06AA (HP62), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,048.32	0.00	
14	44103105-HP-B09	INK CARTRIDGE, HP C9351AA (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	910.00	0.00	
15	44103105-HP-T10	INK CARTRIDGE, HP C9352AA (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,053.52	0.00	
16	44103105-HP-P48	INK CARTRIDGE, HP C9397A (HP72), 69ml, Photo Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,996.80	0.00	
17	44103105-HP-C48	INK CARTRIDGE, HP C9398A (HP72), 69ml, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,996.80	0.00	
18	44103105-HP-M48	INK CARTRIDGE, HP C9399A (HP72), 69ml, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,996.80	0.00	
19	44103105-HP-Y48	INK CARTRIDGE, HP C9400A (HP72), 69ml, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,996.80	0.00	
20	44103105-HP-G48	INK CARTRIDGE, HP C9401A (HP72), 69ml, Gray	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,996.80	0.00	
21	44103105-HP-B48	INK CARTRIDGE, HP C9403A (HP72), 130ml, Matte Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,016.00	0.00	
22	44103105-HP-B17	INK CARTRIDGE, HP CC640WA (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	880.88	0.00	
23	44103105-HP-T17	INK CARTRIDGE, HP CC643WA (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,047.28	0.00	
24	44103105-HP-B35	INK CARTRIDGE, HP CD887AA (HP703), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00	
25	44103105-HP-T35	INK CARTRIDGE, HP CD888AA (HP703), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00	

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
26	44103105-HX-C40	INK CARTRIDGE, HP CD972AA (HP920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
27	44103105-HX-M40	INK CARTRIDGE, HP CD973AA (HP920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
28	44103105-HX-Y40	INK CARTRIDGE, HP CD974AA (HP920XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
29	44103105-HX-B40	INK CARTRIDGE, HP CD975AA (HP920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,541.28	0.00
30	44103105-HP-B20	INK CARTRIDGE, HP CH561WA (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	865.28	0.00
31	44103105-HP-T20	INK CARTRIDGE, HP CH562WA (HP61), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,066.00	0.00
32	44103105-HP-B49	INK CARTRIDGE, HP CH565A (HP82), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	935.00	0.00
33	44103105-HP-C49	INK CARTRIDGE, HP CH566A (HP82), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	740.00	0.00
34	44103105-HP-M49	INK CARTRIDGE, HP CH567A (HP82), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	740.00	0.00
35	44103105-HP-Y49	INK CARTRIDGE, HP CH568A (HP82), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	740.00	0.00
36	44103105-HX-B43	INK CARTRIDGE, HP CN045AA (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,970.80	0.00
37	44103105-HX-C43	INK CARTRIDGE, HP CN046AA (HP951XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
38	44103105-HX-M43	INK CARTRIDGE, HP CN047AA (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
39	44103105-HX-Y43	INK CARTRIDGE, HP CN048AA (HP951XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
40	44103105-HP-B36	INK CARTRIDGE, HP CN692AA (HP704), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
41	44103105-HP-T36	INK CARTRIDGE, HP CN693AA (HP704), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
42	44103105-HP-B33	INK CARTRIDGE, HP CZ107AA (HP678), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00
43	44103105-HP-T33	INK CARTRIDGE, HP CZ108AA (HP678), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00
44	44103105-HP-B42	INK CARTRIDGE, HP CZ121A (HP685A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	312.00	0.00
45	44103105-HP-C33	INK CARTRIDGE, HP CZ122A (HP685A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00
46	44103105-HP-M33	INK CARTRIDGE, HP CZ123A (HP685A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00
47	44103105-HP-Y33	INK CARTRIDGE, HP CZ124A (HP685A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00
48	44103105-HP-T43	INK CARTRIDGE, HP F6V26AA (HP680), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
49	44103105-HP-B43	INK CARTRIDGE, HP F6V27AA (HP680), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
50	44103105-HP-C50	INK CARTRIDGE, HP L0S51AA (HP955), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
51	44103105-HP-M50	INK CARTRIDGE, HP L0S54AA (HP955), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
52	44103105-HP-Y50	INK CARTRIDGE, HP L0S57AA (HP955), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
53	44103105-HP-B50	INK CARTRIDGE, HP L0S60AA (HP955), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,294.80	0.00
54	44103105-HX-C48	INK CARTRIDGE, HP L0S63AA (HP955XL), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
55	44103105-HX-M48	INK CARTRIDGE, HP L0S66AA (HP955XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
56	44103105-HX-Y48	INK CARTRIDGE, HP L0S69AA (HP955XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
57	44103105-HX-B48	INK CARTRIDGE, HP L0S72AA (HP955XL), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,817.92	0.00
58	44103105-HP-C51	INK CARTRIDGE, HP T6L89AA (HP905), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
59	44103105-HP-M51	INK CARTRIDGE, HP T6L93AA (HP905), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
60	44103105-HP-Y51	INK CARTRIDGE, HP T6L97AA (HP905), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
61	44103105-HP-B51	INK CARTRIDGE, HP T6M01AA (HP905), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00
62	44103112-EP-R05	RIBBON CARTRIDGE, EPSON C13S015516 (#8750), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.43	0.00
63	44103112-EP-R13	RIBBON CARTRIDGE, EPSON C13S015632, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.94	0.00
64	44103112-EP-R07	RIBBON CARTRIDGE, EPSON C13S015531 (S015086)	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	818.48	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
65	44103109-BR-D06	TONER CARTRIDGE, BROTHER DR-451CL, High Yield 3000	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,760.00	0.00
66	44103103-BR-B03	TONER CARTRIDGE, BROTHER TN-2025, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,685.28	0.00
67	44103103-BR-B04	TONER CARTRIDGE, BROTHER TN-2130, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,892.80	0.00
68	44103103-BR-B05	TONER CARTRIDGE, BROTHER TN-2150, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,685.28	0.00
69	44103103-BR-B09	TONER CARTRIDGE, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,567.20	0.00
70	44103103-BR-B11	TONER CARTRIDGE, BROTHER TN-3350, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,002.40	0.00
71	44103103-BR-B15	TONER CARTRIDGE, BROTHER TN-3478, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,575.44	0.00
72	44103103-BR-B16	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,564.56	0.00
73	44103103-BR-C03	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
74	44103103-BR-M03	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
75	44103103-BR-Y03	TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
76	44103103-CA-B00	TONER CARTRIDGE, CANON CRG-324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,399.36	0.00
77	44103103-HP-B12	TONER CARTRIDGE, HP CB435A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,099.20	0.00
78	44103103-HP-B14	TONER CARTRIDGE, HP CB540A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,603.60	0.00
79	44103103-HP-B18	TONER CARTRIDGE, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,942.00	0.00
80	44103103-HP-B21	TONER CARTRIDGE, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,741.92	0.00
81	44103103-HP-B22	TONER CARTRIDGE, HP CE285A (HP85A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,242.72	0.00
82	44103103-HP-B23	TONER CARTRIDGE, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,350.40	0.00
83	44103103-HP-C23	TONER CARTRIDGE, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
84	44103103-HP-Y23	TONER CARTRIDGE, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
85	44103103-HP-M23	TONER CARTRIDGE, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
86	44103103-HP-B24	TONER CARTRIDGE, HP CE320A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,192.80	0.00
87	44103103-HP-C24	TONER CARTRIDGE, HP CE321A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
88	44103103-HP-Y24	TONER CARTRIDGE, HP CE322A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
89	44103103-HP-M24	TONER CARTRIDGE, HP CE323A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
90	44103103-HP-B25	TONER CARTRIDGE, HP CE390A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,872.80	0.00
91	44103103-HP-B26	TONER CARTRIDGE, HP CE400A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,786.00	0.00
92	44103103-HP-C26	TONER CARTRIDGE, HP CE401A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	0.00
93	44103103-HP-Y26	TONER CARTRIDGE, HP CE402A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,193.04	0.00
94	44103103-HP-M26	TONER CARTRIDGE, HP CE403A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	0.00
95	44103103-HP-B27	TONER CARTRIDGE, HP CE410A, (HP305), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,837.60	0.00
96	44103103-HP-C27	TONER CARTRIDGE, HP CE411A, (HP305), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,011.20	0.00
97	44103103-HP-Y27	TONER CARTRIDGE, HP CE412A, (HP305), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,460.00	0.00
98	44103103-HP-M27	TONER CARTRIDGE, HP CE413A, (HP305), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,011.20	0.00
99	44103103-HP-B28	TONER CARTRIDGE, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,050.80	0.00
100	44103103-HX-B28	TONER CARTRIDGE, HP CE505X, Black, high cap	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,332.00	0.00
101	44103103-HP-B52	TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,878.72	0.00
102	44103103-HP-B53	TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,246.80	0.00
103	44103103-HP-B55	TONER CARTRIDGE, HP CF280A, LaserJet Pro M401/M425	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,690.40	0.00



	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year			
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT		
104	44103103-HP-B51	TONER CARTRIDGE, HP CF280XC	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	8,359.52	0.00		
105	44103103-HP-B56	TONER CARTRIDGE, HP F281A (HP81A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	7,800.00	0.00		
106	44103103-HP-B57	TONER CARTRIDGE, HP F283A (HP83A), LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	3,034.72	0.00		
107	44103103-HX-B51	TONER CARTRIDGE, HP F283XC (HP83X), Black Contract L	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	3,796.00	0.00		
108	44103103-HP-B58	TONER CARTRIDGE, HP F287A (HP87), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	9,828.00	0.00		
109	44103103-HX-B52	TONER CARTRIDGE, HP CF325XC (HP25X), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	13,728.00	0.00		
110	44103103-HP-B60	TONER CARTRIDGE, HP CF350A, Black Laserjet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	2,574.00	0.00		
111	44103103-HP-C60	TONER CARTRIDGE, HP CF351A, Cyan Laserjet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	2,652.00	0.00		
112	44103103-HP-Y60	TONER CARTRIDGE, HP CF352A, Yellow Laserjet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	2,652.00	0.00		
113	44103103-HP-M60	TONER CARTRIDGE, HP CF353A, Magenta Laserjet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	2,652.00	0.00		
114	44103103-HP-B61	TONER CARTRIDGE, HP CF360A (HP508A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	7,030.40	0.00		
115	44103103-HP-C61	TONER CARTRIDGE, HP CF361A (HP508A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	8,814.00	0.00		
116	44103103-HP-Y61	TONER CARTRIDGE, HP CF362A (HP508A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	8,814.00	0.00		
117	44103103-HP-M61	TONER CARTRIDGE, HP CF363A (HP508A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	8,814.00	0.00		
118	44103103-HP-B62	TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	3,099.20	0.00		
119	44103103-HP-C62	TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	3,660.80	0.00		
120	44103103-HP-Y62	TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	3,660.80	0.00		
121	44103103-HP-M62	TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	3,660.80	0.00		
122	44103103-HP-B63	TONER CARTRIDGE, HP CF410A (HP410A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	3,900.00	0.00		
123	44103103-HX-B54	TONER CARTRIDGE, HP CF410XC (HP410XC), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	6,848.40	0.00		
124	44103103-HP-C63	TONER CARTRIDGE, HP CF411A (HP410A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	5,038.80	0.00		
125	44103103-HX-C54	TONER CARTRIDGE, HP CF411XC (HP410XC), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	8,522.00	0.00		
126	44103103-HP-Y63	TONER CARTRIDGE, HP CF412A (HP410A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	5,038.80	0.00		
127	44103103-HX-Y54	TONER CARTRIDGE, HP CF412XC (HP410XC), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	8,522.80	0.00		
128	44103103-HP-M63	TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	5,038.80	0.00		
129	44103103-HX-M54	TONER CARTRIDGE, HP CF413XC (HP410XC), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	8,522.80	0.00		
130	44103103-HP-B34	TONER CARTRIDGE, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	3,744.00	0.00		
131	44103103-HP-B48	TONER CARTRIDGE, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	4,680.00	0.00		
132	44103103-SA-B03	TONER CARTRIDGE, SAMSUNG ML-D2850B, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	5,116.80	0.00		
133	44103103-SA-B06	TONER CARTRIDGE, SAMSUNG MLT-D101S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	3,484.00	0.00		
134	44103103-SA-B07	TONER CARTRIDGE, SAMSUNG MLT-D103S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	2,689.44	0.00		
135	44103103-SA-B08	TONER CARTRIDGE, SAMSUNG MLT-D104S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	2,454.40	0.00		
136	44103103-SA-B09	TONER CARTRIDGE, SAMSUNG MLT-D105L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	3,380.00	0.00		
137	44103103-SA-B14	TONER CARTRIDGE, SAMSUNG MLT-D108S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	3,289.52	0.00		
138	44103103-SA-B21	TONER CARTRIDGE, SAMSUNG MLT-D203E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	8,304.40	0.00		
5	43232202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0.00	0.00		
<b>PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)</b>																											
1		ALCOHOL, Isopropyl, 70%, scented, 3.785 liters	gallon		50		50	30,000.00	3	25		28	16,800.00		10		10	6,000.00					0	0.00	88	600.00	52,800.00
2		INSECTICIDE spray, aerosol, (mosquito, ipis, etc.), 400-550grams	can		50		50	25,000.00		25		25	12,500.00		12		12	6,000.00					0	0.00	87	500.00	43,500.00
3		COMMON OFFICE SUPPLIES					0	0.00				0	0.00				0	0.00					0	0.00	0	0.00	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
4		PAPER tray, Black, 3 layer	pcs		23		23	16,100.00		20		20	14,000.00		25		25	17,500.00				0	0.00	68	700.00	47,600.00
5		Ballpen, Black, 12pc/box, fine	box		100		100	35,000.00		35		35	12,250.00		75		75	26,250.00				0	0.00	210	350.00	73,500.00
6		Ballpen, Blue, 12pc/box, fine	box		100		100	35,000.00		10		10	3,500.00		75		75	26,250.00				0	0.00	185	350.00	64,750.00
7		Ballpen, retractable BP145, Black	box		45		45	25,650.00		4		4	2,280.00		35		35	19,950.00				0	0.00	84	570.00	47,880.00
8		Ballpen, retractable BP145, Blue	box		20		20	11,400.00		4		4	2,280.00		23		23	13,110.00				0	0.00	47	570.00	26,790.00
9		Binding tape, 1/2", gray	roll		20		20	1,400.00		7		7	490.00		42		42	2,940.00				0	0.00	69	70.00	4,830.00
10		Binding tape, 1", Blue	roll		34		34	2,890.00		7		7	595.00		43		43	3,655.00				0	0.00	84	85.00	7,140.00
11		Binding tape, 2", Blue	roll		32		32	3,840.00		10		10	1,200.00		44		44	5,280.00				0	0.00	86	120.00	10,320.00
12		Calculator, Scientific	pc		32		32	38,400.00		10		10	12,000.00		5		5	6,000.00				0	0.00	47	1,200.00	56,400.00
13		Cardboard File Storage Box with Cover, color Blue	pcs		12		12	4,800.00		5		5	2,000.00		5		5	2,000.00				0	0.00	22	400.00	8,800.00
14		Certificate Frame, A4	pc		45		45	7,650.00		45		45	7,650.00		20		20	3,400.00				0	0.00	110	170.00	18,700.00
15		Certificate Frame, Short	pc		40		40	6,400.00		40		40	6,400.00		40		40	6,400.00				0	0.00	120	160.00	19,200.00
16		Certificate holder ,letter (short) 50 pcs/pack	pack		15		15	30,000.00		15		15	30,000.00		7		7	14,000.00				0	0.00	37	2,000.00	74,000.00
17		Certificate holder, A4 (50pc/pack) BLUE	pack		15		15	33,000.00		15		15	33,000.00		15		15	33,000.00				0	0.00	45	2,200.00	99,000.00
18		Coffee maker	pc	3	2		5	15,000.00		2		2	6,000.00		1		1	3,000.00				0	0.00	8	3,000.00	24,000.00
19		Colored paper, assorted long	ream		6		6	1,500.00		6		6	1,500.00		4		4	1,000.00				0	0.00	16	250.00	4,000.00
20		CORRECTION TAPE, film base type, UL 6m min	piece		100		100	4,500.00		100		100	4,500.00		35		35	1,575.00				0	0.00	235	45.00	10,575.00
21		CUTTER/UTILITY KNIFE, for general purpose	piece		3		3	150.00		3		3	150.00		2		2	100.00				0	0.00	8	50.00	400.00
22		Double adhesive tape 1"	pc		67		67	2,800.60		55		55	2,299.00		31		31	1,295.80				0	0.00	153	41.80	6,395.40
23		Double adhesive tape 1/2"	pc		65		65	2,145.00		55		55	1,815.00		40		40	1,320.00				0	0.00	160	33.00	5,280.00
24		Duct Tape - 2", Gray	roll		6		6	1,500.00		5		5	1,250.00		1		1	250.00				0	0.00	12	250.00	3,000.00
25		ENVELOPE, Expanding, plastic, legal	piece		200		200	6,000.00		120		120	3,600.00		2		2	60.00				0	0.00	322	30.00	9,660.00
26		Envelope, brown, Short	box		5		5	3,500.00		6		6	4,200.00		1		1	700.00				0	0.00	12	700.00	8,400.00
27		Envelope, brown Legal size	box		35		35	35,000.00		45		45	45,000.00		12		12	12,000.00				0	0.00	92	1,000.00	92,000.00
28		ERASER, FELT, for pencil	piece		55		55	302.50		65		65	357.50		10		10	55.00				0	0.00	130	5.50	715.00
29		Fastener, metal, non-sharp edges	box		75		75	6,450.00		80		80	6,880.00		7		7	602.00				0	0.00	162	86.00	13,932.00
30		FASTENER, plastic, 7cm	box		90		90	7,200.00		100		100	8,000.00		80		80	6,400.00				0	0.00	270	80.00	21,600.00
31		File folder, 2 hole, blue, 2"	pc		100		100	12,000.00		125		125	15,000.00		18		18	2,160.00				0	0.00	243	120.00	29,160.00
32		FILE Folder/ Large lever arch File folder, legal size, 2 hole, 2" (BLUE)	piece		20		20	4,600.00				0	0.00		20		20	4,600.00				0	0.00	40	230.00	9,200.00
33		FILE Folder/ Large lever arch File folder, legal size, 3 hole/3 ring, 2"	piece		40		40	8,360.00				0	0.00		40		40	8,360.00				0	0.00	80	209.00	16,720.00
34		File organizer, expanding plastic, legal	pc		22		22	1,892.88		20		20	1,720.80		22		22	1,892.88				0	0.00	64	86.04	5,506.56
35		FILE TAB DIVIDER, bristol board, for A4	set		44		44	726.00		40		40	660.00		20		20	330.00				0	0.00	104	16.50	1,716.00
36		Filing box, double, Blue	pcs		300		300	62,700.00		120		120	25,080.00		150		150	31,350.00				0	0.00	570	209.00	119,130.00
37		Filing box, single, Blue	pc		200		200	26,400.00		120		120	15,840.00		190		190	25,080.00				0	0.00	510	132.00	67,320.00
38		Folder, L-type, plastic, A4	pack		33		33	5,610.00		25		25	4,250.00		2		2	340.00				0	0.00	60	170.00	10,200.00
39		Folder, L-type, plastic, legal	pack		33		33	6,336.00		25		25	4,800.00		7		7	1,344.00				0	0.00	65	192.00	12,480.00
40		Folder, expanding, A4	pc		100		100	2,000.00		100		100	2,000.00		60		60	1,200.00				0	0.00	260	20.00	5,200.00
41		Folder, expanding, long	box		100		100	60,000.00		100		100	60,000.00		10		10	6,000.00				0	0.00	210	600.00	126,000.00
42		FOLDER, FANCY, w/ sliding clip, A4	bundle		55		55	14,905.00		45		45	12,195.00		4		4	1,084.00				0	0.00	104	271.00	28,184.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
43		FOLDER, FANCY, w/ sliding clip, legal	bundle		76		76	23,712.00		66		66	20,592.00		6		6	1,872.00				0	0.00	148	312.00	46,176.00
44		FOLDER, WHITE, A4, 100's	pack		112		112	44,352.00		100		100	39,600.00		10		10	3,960.00		50		50	19,800.00	272	396.00	107,712.00
45		FOLDER, WHITE, Long, 100's	pack		115		115	45,540.00		100		100	39,600.00		15		15	5,940.00		50		50	19,800.00	280	396.00	110,880.00
46		FOLDER, with TAB, legal	pack		98		98	31,556.00		77		77	24,794.00		7		7	2,254.00				0	0.00	182	322.00	58,604.00
47		GLUE, all purpose, gross weight: 200 grams	bottle		45		45	2,790.00		35		35	2,170.00		35		35	2,170.00				0	0.00	115	62.00	7,130.00
48		Heavy duty comb ring binder machine	pc		4		4	31,000.00					0	0.00		1		7,750.00				0	0.00	5	7,750.00	38,750.00
49		Highlighter , green/yellowgreen	pcs		105		105	4,200.00					0	0.00		105		4,200.00				0	0.00	210	40.00	8,400.00
50		Index arrow tag (sticky note, 1.2cmx4.5 cm, 1000pcs) multicolor	pack		55		55	15,125.00					0	0.00		50		13,750.00				0	0.00	105	275.00	28,875.00
51		INDEX TAB, self-adhesive, transparent	box		66		66	5,808.00					0	0.00		39		3,432.00				0	0.00	105	88.00	9,240.00
52		Long Arm stapler HD, LA3620	pc		9		9	8,910.00					0	0.00		6		5,940.00				0	0.00	15	990.00	14,850.00
53		Marker, Refill ink, Boardmarker, BLACK	bottle		15		15	2,475.00					0	0.00		15		2,475.00				0	0.00	30	165.00	4,950.00
54		MAGAZINE FILE BOX, LARGE size, made of chipboard	piece		22		22	5,324.00		120		120	29,040.00		22		22	5,324.00				0	0.00	164	242.00	39,688.00
55		MARKER, FLUORESCENT, 3 assorted colors per set	set		10		10	550.00					0	0.00		10		550.00				0	0.00	20	55.00	1,100.00
56		MARKER, PERMANENT, bullet type, black	piece		100		100	4,400.00					0	0.00		11		484.00				0	0.00	111	44.00	4,884.00
57		MARKER, PERMANENT, bullet type, blue	piece		200		200	8,800.00					0	0.00		3		132.00				0	0.00	203	44.00	8,932.00
58		MARKER, PERMANENT, bullet type, red	piece		50		50	2,200.00					0	0.00		10		440.00				0	0.00	60	44.00	2,640.00
59		MARKER, whiteboard, black, felt tip, bullet type	box		55		55	35,695.00					0	0.00		6		3,894.00				0	0.00	61	649.00	39,589.00
60		MARKER, whiteboard, blue, felt tip, bullet type	box		65		65	42,185.00					0	0.00		2		1,298.00				0	0.00	67	649.00	43,483.00
61		Note pad, stick on 1" x 1" / paper label tag (assorted color) 5 pads	set		20		20	2,200.00		80		80	8,800.00		20		20	2,200.00				0	0.00	120	110.00	13,200.00
62		NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	pad		100		100	2,800.00		80		80	2,240.00		88		88	2,464.00				0	0.00	268	28.00	7,504.00
63		NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	pad		100		100	3,900.00		80		80	3,120.00		80		80	3,120.00				0	0.00	260	39.00	10,140.00
64		NOTE PAD, stick on, 76mm x 76mm (3" x 3") min	pad		100		100	4,400.00		80		80	3,520.00		45		45	1,980.00				0	0.00	225	44.00	9,900.00
65		PAPER CLIP, vinyl/plastic coat, length: 32mm min	box		200		200	2,800.00		100		100	1,400.00		105		105	1,470.00				0	0.00	405	14.00	5,670.00
66		PAPER CLIP, vinyl/plastic coat, length: 50mm min	box		200		200	5,200.00		100		100	2,600.00		90		90	2,340.00				0	0.00	390	26.00	10,140.00
67		Paper cutter, board/steel, for bondpaper	pc		16		16	10,560.00					0	0.00		16		10,560.00				0	0.00	32	660.00	21,120.00
68		PAPER, 80gsm, A4	ream		2000		2000	490,000.00		100		100	24,500.00		1327		1327	#####		783		783	#####	4210	245.00	1,031,450.00
69		PAPER, 80gsm, LONG	ream		2000		2000	500,000.00		100		100	25,000.00		699		699	#####				0	0.00	2799	250.00	699,750.00
70		PAPER, Multicopy, A3, 80gsm	ream		900		900	524,700.00		100		100	58,300.00		16		16	9,328.00				0	0.00	1016	583.00	592,328.00
71		PAPER, Multipurpose, 70gsm, short,	ream		200		200	46,200.00		100		100	23,100.00		59		59	13,629.00				0	0.00	359	231.00	82,929.00
72		PAPER, Multipurpose, 70gsm, A4,			800		800	0.00		100		100	0.00		20		20	0.00				0	0.00	920		0.00
73		PAPER, Multipurpose, 70gsm, Long	ream		800		800	185,600.00		100		100	23,200.00		250		250	58,000.00				0	0.00	1150	232.00	266,800.00
74		Parchment paper, short (20 pc/pack)	pack		100		100	6,600.00		100		100	6,600.00		100		100	6,600.00				0	0.00	300	66.00	19,800.00
75		Pencil eraser (steadler)	pc		98		98	4,900.00					0	0.00		1		50.00				0	0.00	99	50.00	4,950.00
76		PENCIL, #2, yellow, with eraser	box		87		87	5,394.00					0	0.00		28		1,736.00				0	0.00	115	62.00	7,130.00
77		PHILIPPINE NATIONAL FLAG, 100% polyester, standard size (3ft x 6ft)	piece		20		20	15,400.00					0	0.00		20		15,400.00				0	0.00	40	770.00	30,800.00
78		Photopaper, A4, for inkjet, glossy,photographic quality, 20 sheets/pack	pack		25		25	4,125.00					0	0.00		25		4,125.00				0	0.00	50	165.00	8,250.00
79		Photopaper, long, 20 sheets/pack, photographic quality, 260gsm	pack		15		15	2,250.00					0	0.00		5		750.00				0	0.00	20	150.00	3,000.00
80		Plastic Flag, Index Tabs, Sticky notes,5x20 pcs/pack	pack		5		5	175.00					0	0.00		1		35.00				0	0.00	6	35.00	210.00
81		PUNCHER, paper, heavy duty, with two hole guide	piece		25		25	5,000.00					0	0.00		21		4,200.00				0	0.00	46	200.00	9,200.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																	Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year			
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov				Dec	Q4	Q4 AMOUNT
82		Push pins, 100 pc/box	box		55		55	3,932.50				0	0.00		37		37	2,645.50				0	0.00	92	71.50	6,578.00
83		PVC binding cover, Short)	pack		15		15	7,425.00				0	0.00		12		12	5,940.00				0	0.00	27	495.00	13,365.00
84		PVC binding cover, A4 size, 200 or 300 microns, 100 sheets	pack		15		15	6,600.00				0	0.00		7		7	3,080.00				0	0.00	22	440.00	9,680.00
85		PVC binding cover, legal size, 200 or 300 microns, 100 sheets	pack		15		15	7,590.00				0	0.00		10		10	5,060.00				0	0.00	25	506.00	12,650.00
86		RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	book		15		15	2,640.00				0	0.00		15		15	2,640.00			10	10	1,760.00	40	176.00	7,040.00
87		RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	book		45		45	9,405.00				0	0.00		23		23	4,807.00			10	10	2,090.00	78	209.00	16,302.00
88		Reversible tape width: 24mm	pc		5		5	325.00				0	0.00		4		4	260.00				0	0.00	9	65.00	585.00
89		Ring binder, plastic,32mm x 1.12mm, plastic, 10pcs/bundle	bundle		15		15	3,596.85				0	0.00		13		13	3,117.27				0	0.00	28	239.79	6,714.12
90		Ring Binder, plastic, 80 rings, 32mm x 1.12m	bundle		15		15	3,596.85				0	0.00		13		13	3,117.27				0	0.00	28	239.79	6,714.12
91		Rubber stamp	pc		13		13	6,500.00				0	0.00		13		13	6,500.00				0	0.00	26	500.00	13,000.00
92		Scissor, HD, 8"	pc		55		55	2,475.00				0	0.00		10		10	450.00				0	0.00	65	45.00	2,925.00
93		Sign pen (Green, 0.5mm, 12's)	box		64		64	21,120.00				0	0.00		2		2	660.00			15	15	4,950.00	81	330.00	26,730.00
94		Sign pen (C3), ball point, black	box		64		64	61,952.00		50		50	48,400.00		4		4	3,872.00			10	10	9,680.00	128	968.00	123,904.00
95		Sign pen (C3), ball point, blue	box		44		44	42,592.00		25		25	24,200.00		8		8	7,744.00			12	12	11,616.00	89	968.00	86,152.00
96		Sign pen, ball point, blue	box		54		54	39,474.00				0	0.00		10		10	7,310.00			13	13	9,503.00	77	731.00	56,287.00
97		Sign pen, ball point, black	box		67		67	49,044.00				0	0.00		13		13	9,516.00			12	12	8,784.00	92	732.00	67,344.00
98		Sign pen, black, .5mm needle, 12pcs/box	box		68		68	22,440.00		100		100	33,000.00		15		15	4,950.00			13	13	4,290.00	196	330.00	64,680.00
99		Sign pen, blue, .5mm needle, 12pcs/box	box		78		78	25,740.00		150		150	49,500.00		25		25	8,250.00			14	14	4,620.00	267	330.00	88,110.00
100		Sign pen, black, .7mm needle, 12pcs/box	box		55		55	18,150.00		20		20	6,600.00		50		50	16,500.00			9	9	2,970.00	134	330.00	44,220.00
101		Sign pen, blue, .7mm needle, 12pcs/box	box		42		42	13,860.00		20		20	6,600.00		42		42	13,860.00			9	9	2,970.00	113	330.00	37,290.00
102		SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip	piece		30		30	840.00				0	0.00		30		30	840.00			10	10	280.00	70	28.00	1,960.00
103		Specialty paper ( 180 GSM), A4, cream, Linen, 10 sheets	pack		100	30	130	10,010.00	6	41		47	3,619.00		91		91	7,007.00			30	30	2,310.00	298	77.00	22,946.00
104		Specialty paper (180 GSM), long, cream, Linen, 10 sheets	pack		55	30	85	7,480.00	6	30		36	3,168.00		30		30	2,640.00			20	20	1,760.00	171	88.00	15,048.00
105		Specialty paper (180 GSM), short, LIGHT YELLOW, Linen, 10 sheets	pack		45	30	75	4,950.00	6	30		36	2,376.00		30		30	1,980.00			20	20	1,320.00	161	66.00	10,626.00
106		Specialty paper (200 GSM), Short, LIGHT PINK, Linen, 10 sheets	pack		34	30	64	5,696.00	6	30		36	3,204.00		26		26	2,314.00			20	20	1,780.00	146	89.00	12,994.00
107		Specialty paper (200GSM), A4, BLUE, Linen, 10 sheets	pack		44	30	74	5,772.00	12	30		42	3,276.00		44		44	3,432.00			10	10	780.00	170	78.00	13,260.00
108		Specialty paper (200GSM), A4, mint green, Linen, 10 sheets	pack		37	30	67	6,365.00	12	30		42	3,990.00		19		19	1,805.00			10	10	950.00	138	95.00	13,110.00
109		Specialty paper (200GSM), LONG, mint green, Linen, 10 sheets	pack		36	30	66	6,270.00	12	30		42	3,990.00		20		20	1,900.00			10	10	950.00	138	95.00	13,110.00
110		Specialty paper (200GSM), A4, White, Linen, 10 sheets	pack		22		22	1,716.00	12	30		42	3,276.00		2		2	156.00			10	10	780.00	76	78.00	5,928.00
111		Stamp - Flash ink for self inking stamp (black 5ml)	bot		5		5	750.00	3			3	450.00		1		1	150.00			10	10	1,500.00	19	150.00	2,850.00
112		STAMP PAD INK, purple or violet, 50ml (min.)	bottle		25		25	1,625.00	5			5	325.00		14		14	910.00				0	0.00	44	65.00	2,860.00
113		STAMP PAD, FELT, bed dimension: 60mm x 100mm min	piece		22		22	990.00				0	0.00		20		20	900.00				0	0.00	42	45.00	1,890.00
114		STAPLE REMOVER, PLIER-TYPE	piece		55		55	3,025.00				0	0.00		13		13	715.00				0	0.00	68	55.00	3,740.00
115		Staple wire no. 35, 26mmx 6mm	box		100		100	5,500.00		10		10	550.00		63		63	3,465.00				0	0.00	173	55.00	9,515.00
116		STAPLE WIRE, for heavy duty binder type, (23/13)	box		8		8	600.00				0	0.00		4		4	300.00				0	0.00	12	75.00	900.00
117		STAPLER, STANDARD TYPE, load cap: 200 staples, heavy duty	piece		10		10	3,420.00				0	0.00		10		10	3,420.00				0	0.00	20	342.00	6,840.00
118		Sticker paper (10 sheet/pack) A4, adhesive glossy	packs		10		10	550.00				0	0.00		10		10	550.00				0	0.00	20	55.00	1,100.00
119		Sticker paper matte, 10 sheets /pack, long	pack		5		5	250.00				0	0.00		5		5	250.00				0	0.00	10	50.00	500.00
120		Sticky note pad (1/2" x 3")	pad		8		8	200.00				0	0.00		8		8	200.00				0	0.00	16	25.00	400.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year			
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT		
121	Tape dispenser, table top	pc		3		3	195.00				0	0.00		3		3	195.00				0	0.00	6	65.00	390.00	
122	TAPE, ELECTRICAL, 18mm x 16m min	roll		3		3	105.00				0	0.00		3		3	105.00				0	0.00	6	35.00	210.00	
123	TAPE, MASKING, width: 24mm (±1mm)	roll		20		20	900.00				0	0.00		20		20	900.00				0	0.00	40	45.00	1,800.00	
124	TAPE, TRANSPARENT, width: 24mm (±1mm)	roll		7		7	140.00				0	0.00		7		7	140.00				0	0.00	14	20.00	280.00	
125	TAPE, TRANSPARENT, width: 48mm (±1mm)	roll		10		10	350.00				0	0.00		10		10	350.00				0	0.00	20	35.00	700.00	
126	Thumb tacks	box		25		25	750.00				0	0.00		25		25	750.00				0	0.00	50	30.00	1,500.00	
127	Wall clock	pc		5		5	3,750.00				0	0.00		5		5	3,750.00				0	0.00	10	750.00	7,500.00	
128	Office Devices					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00	
129	Binding Stapler, Heavy Duty	unit		4		4	28,000.00				0	0.00		1		1	7,000.00				0	0.00	5	7,000.00	35,000.00	
130	Coffee maker (10 liters capacity)	pc		4		4	14,000.00				0	0.00		1		1	3,500.00				0	0.00	5	3,500.00	17,500.00	
131	DATING AND STAMPING MACHINE, heavy duty	piece		4		4	1,816.00				0	0.00		2		2	908.00				0	0.00	6	454.00	2,724.00	
132	Monobloc chair, BEIGE, with backrest, w/o arm	pc		70		70	31,500.00				0	0.00		70		70	31,500.00				0	0.00	140	450.00	63,000.00	
133	PAPER SHREDDER, cutting width: 3mm-4mm (Entry Level)	unit		5		5	30,000.00				0	0.00		3		3	18,000.00				0	0.00	8	6,000.00	48,000.00	
134	Padlock, long shackle, 50mm	set		20		20	5,000.00				0	0.00		20		20	5,000.00				0	0.00	40	250.00	10,000.00	
135	Swivel chair, black, highback, junior executive	pc		5		5	20,000.00				0	0.00		3		3	12,000.00				0	0.00	8	4,000.00	32,000.00	
136	Sofa foam with cover, 3"	set		2		2	10,000.00				0	0.00		1		1	5,000.00				0	0.00	3	5,000.00	15,000.00	
137	Whiteboard, digital	pc		5		5	12,500.00				0	0.00		5		5	12,500.00				0	0.00	10	2,500.00	25,000.00	
138	Janitorial Supplies					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00	
139	AIR FRESHENER, aerosol, 280ml/150g min	can		23		23	4,600.00				0	0.00		17		17	3,400.00				0	0.00	40	200.00	8,000.00	
140	BROOM, Soft tambo (fugao made)	piece		35		35	11,200.00				0	0.00		19		19	6,080.00				0	0.00	54	320.00	17,280.00	
141	CLEANER, TOILET BOWL AND URINAL, 900ml-1000ml cap	bottle		6		6	1,080.00				0	0.00		6		6	1,080.00				0	0.00	12	180.00	2,160.00	
142	CLEANSER, SCOURING POWDER, 350g min/can	can		6		6	300.00				0	0.00		6		6	300.00				0	0.00	12	50.00	600.00	
143	DETERGENT POWDER, all purpose, 1kg	pack		6		6	780.00		20		20	2,600.00		4		4	520.00				0	0.00	30	130.00	3,900.00	
144	Dishwashing liquid 250ml	bottle		35		35	2,450.00		15		15	1,050.00		13		13	910.00				0	0.00	63	70.00	4,410.00	
145	DISINFECTANT SPRAY, aerosol type, 400-550 grams	can		32		32	3,840.00				0	0.00		10		10	1,200.00				0	0.00	42	120.00	5,040.00	
146	DUST PAN, non-rigid plastic, w/ detachable handle	piece		12		12	600.00				0	0.00		2		2	100.00				0	0.00	14	50.00	700.00	
147	FURNITURE CLEANER, aerosol type, 300ml min per can	can		26		26	3,120.00				0	0.00		11		11	1,320.00				0	0.00	37	120.00	4,440.00	
148	Grass cutter (4stroke)	unit		2		2	22,000.00				0	0.00		2		2	22,000.00				0	0.00	4	11,000.00	44,000.00	
149	MOP BUCKET, heavy duty, hard plastic	unit		6		6	12,600.00				0	0.00		1		1	2,100.00				0	0.00	7	2,100.00	14,700.00	
150	MOPHEAD, made of rayon, weight: 400 grams min	piece		3		3	360.00				0	0.00		3		3	360.00				0	0.00	6	120.00	720.00	
151	TISSUE PAPER, 2-ply, 12 roll per bag	pack		65		65	8,450.00		50		50	6,500.00		62		62	8,060.00				0	0.00	177	130.00	23,010.00	
152	TISSUE, interfolded paper towel	pack		25		25	2,375.00		20		20	1,900.00		20		20	1,900.00				0	0.00	65	95.00	6,175.00	
153	Trashbag plastic, XX-large	roll		70		70	9,450.00		20		20	2,700.00		67		67	9,045.00				0	0.00	157	135.00	21,195.00	
154	TRASHBAG, GPP specs, black, Large	pack		25		25	3,250.00		20		20	2,600.00		25		25	3,250.00				0	0.00	70	130.00	9,100.00	
155	Trashbag, plastic transparent	roll		10		10	1,200.00				0	0.00		5		5	600.00			10	1,200.00	10	1,200.00	25	120.00	3,000.00
156	Window glass cleaner double faced, 2 in 1 with wiper and adjustable squeegee	pc		5		5	2,250.00				0	0.00		1		1	450.00				0	0.00	6	450.00	2,700.00	
157	Rags, all cotton, 1 kilo per bundle	bundle		12		12	720.00				0	0.00		12		12	720.00				0	0.00	24	60.00	1,440.00	
158	Mophandle, heavy duty	piece		5		5	650.00				0	0.00		1		1	130.00				0	0.00	6	130.00	780.00	
159	Waterbasket, rigid plastic	piece		6		6	210.00				0	0.00		6		6	210.00				0	0.00	12	35.00	420.00	

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year	
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
160	Industrial Goods and services				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00		0.00
161	ELECTRIC FAN, STAND type, plastic blade	unit	4		4	12,000.00				0	0.00	4		4	12,000.00				0	0.00	8	3,000.00		24,000.00	
162	ELECTRIC FAN, ORBIT type, ceiling, metal blade	unit	4		4	8,800.00				0	0.00	4		4	8,800.00				0	0.00	8	2,200.00		17,600.00	
163	Corkboard, with silver aluminum frame, 4 ft x 8 ft, wall type	pc	2		2	10,000.00				0	0.00	2		2	10,000.00				0	0.00	4	5,000.00		20,000.00	
164	Steel, Filing cabinet, 4 layers, vertical, GRAY	unit	4		4	48,000.00				0	0.00	4		4	48,000.00				0	0.00	8	12,000.00		96,000.00	
165	Classroom tables (wooden (for individual students) (30" length x 31.25"W x 30"H)	unit	70		70	175,000.00				0	0.00	70		70	#####				0	0.00	140	2,500.00		350,000.00	
166					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00		0.00
167	Computer Supplies and Accessories				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00		0.00
168	Headset with headband and noise cancellation/ reduction microphone (digital stereo sound, volume control, HD voice call)	piece	6		6	3,660.00				0	0.00	6		6	3,660.00				0	0.00	12	610.00		7,320.00	
169	Voice Recorder (Digital, 4 GB microSDHC card, stereo recording, up to 22 hours battery life, OLED display)	unit	5		5	30,500.00				0	0.00	1		1	6,100.00				0	0.00	6	6,100.00		36,600.00	
170	Web Camera with microphone (480 pixel, 52 degrees viewing angle, 30 fps, USB 2.0)	unit	5		5	3,000.00				0	0.00	1		1	600.00				0	0.00	6	600.00		3,600.00	
171	Uninterruptible Power Supply (2000VA / 1200W, Battery 2x 12V/9AH, Interface 6x Universal IEC Socket, LED Indicators)	unit	5		5	32,500.00				0	0.00	1		1	6,500.00				0	0.00	6	6,500.00		39,000.00	
172	Portable External Drive (2.5 inch, 1 TB, HDD, USB 3.0)	piece	2		2	5,000.00		5		5	12,500.00	2		2	5,000.00				0	0.00	9	2,500.00		22,500.00	
173	Portable External Drive (2.5 inch, 2 TB, HDD, USB 3.0)	piece	2		2	8,400.00		5		5	21,000.00	2		2	8,400.00				0	0.00	9	4,200.00		37,800.00	
174	FLASH DRIVE (16 GB, 3.0)	piece	2		2	540.00		20		20	5,400.00	2		2	540.00				0	0.00	24	270.00		6,480.00	
175	MOUSE (USB 2.0)	piece	2		2	160.00				0	0.00	2		2	160.00				0	0.00	4	80.00		320.00	
176	MOUSE (Wireless)	piece	2		2	440.00				0	0.00	2		2	440.00				0	0.00	4	220.00		880.00	
177	Epson Ink L5190 (BK 003), genuine	pc	40		40	11,000.00				0	0.00	40		40	11,000.00				0	0.00	80	275.00		22,000.00	
178	INK CART, EPSON C13T664100 (T6641), Black	bot	100		100	30,000.00		50		50	15,000.00	82		82	24,600.00		50		50	15,000.00	282	300.00		84,600.00	
179	INK CART, EPSON C13T664200 (T6642), Cyan	bot	80		80	24,000.00		50		50	15,000.00	34		34	10,200.00		30		30	9,000.00	194	300.00		58,200.00	
180	INK CART, EPSON C13T664300 (T6643), Magenta	bot	80		80	24,000.00		50		50	15,000.00	39		39	11,700.00		30		30	9,000.00	199	300.00		59,700.00	
181	INK CART, EPSON C13T664400 (T6644), Yellow	bot	80		80	24,000.00		50		50	15,000.00	39		39	11,700.00		30		30	9,000.00	199	300.00		59,700.00	
182	Ink cart, brother LC67B, Black	cart	20		20	24,000.00				0	0.00	17		17	20,400.00				0	0.00	37	1,200.00		44,400.00	
183	ALL-IN-ONE DESKTOP (CPU: Core i3 11th Gen @ 2.0 GHz, RAM: 8GB DDR4, Storage: 256 GB M.2 SSD + 1 TB 3.5-inch 5400 RPM, Graphics: Intel UHD Graphics, Display: 23.8in 1920x1080 LED 350nits, Webcam: 1MP HD high sense, OS: Windows 10 Home) with USB Keyboard, Mouse and 500W AVR	unit	2		2	84,400.00		1		1	42,200.00	3		3	#####				0	0.00	6	42,200.00		253,200.00	
184	Document Scanner-ADF, duplex automatic two-side scanning, high speed, can scan A4, LETTER & LONG SIZE, 600 DPI, good quality output	pc	1		1	49,000.00				0	0.00	1		1	49,000.00				0	0.00	2	49,000.00		98,000.00	
185	Computer Supplies and Accessories				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00		0.00
186	VGA to HDMI Converter (1080p)	piece			0	0.00		2		2	500.00				0	0.00		2		2	500.00	4	250.00		1,000.00
187	VGA cable (20 meters, 1080p)	piece			0	0.00		2		2	1,200.00				0	0.00		2		2	1,200.00	4	600.00		2,400.00
188	HDMI cable (25 meters, 1080p)	piece	2		2	1,400.00		1		1	700.00				0	0.00		1		1	700.00	4	700.00		2,800.00
189	Mini HDMI to HDMI cable (10 m)	piece			0	0.00		18		18	18,000.00				0	0.00		10		10	10,000.00	28	1,000.00		28,000.00
190	Bluetooth Headset (headband, dual noise cancelling, 300-FT Wireless Range, full digital stereo)	piece			0	0.00		4		4	15,200.00				0	0.00		5		5	19,000.00	9	3,800.00		34,200.00
191	Microphones (Dual, wireless, dynamic,UHF,Lithium Battery Metal Body)	unit	1		1	5,300.00		3		3	15,900.00				0	0.00		4		4	21,200.00	8	5,300.00		42,400.00
192	Microphone (wireless, dynamic,UHF,Lithium Battery Metal Body)	piece			0	0.00		1		1	2,000.00				0	0.00		2		2	4,000.00	3	2,000.00		6,000.00
193	Microphone with 5 meter cable (wired, dynamic, Metal Body)	unit			0	0.00		1		1	1,500.00				0	0.00		2		2	3,000.00	3	1,500.00		4,500.00
194	Wireless Microphone System (2 channel)	Unit			0	0.00		1		1	5,000.00				0	0.00		2		2	10,000.00	3	5,000.00		15,000.00
195	Audio Mixer (16 channel, w/ mono and stereo input)	Unit			0	0.00		2		2	30,000.00				0	0.00		2		2	30,000.00	4	15,000.00		60,000.00
196	Voice Recorder (Digital, 4 GB microSDHC card, stereo recording, up to 22 hours battery life, OLED display)	unit			0	0.00		1		1	6,100.00				0	0.00		1		1	6,100.00	2	6,100.00		12,200.00
197	DSLR camera (Advanced Photo System Type - 24 MP)	unit			0	0.00		1		1	57,000.00				0	0.00		1		1	57,000.00	2	57,000.00		114,000.00

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																	Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year			
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov				Dec	Q4	Q4 AMOUNT
198	SD card for DSLR (128gb)	piece				0	0.00		2		2	4,200.00				0	0.00		2		2	4,200.00	4	2,100.00	8,400.00
199	Smart TV (65 inch, 4k UHD, Android 9 or higher)	unit		2		2	94,000.00		1		1	47,000.00				0	0.00		3		3	##	6	47,000.00	282,000.00
200	Uninterruptible Power Supply (650VA / 360W, Battery 1x 12V/8AH, Interface 4x Universal IEC Socket, LED Indicators)	unit				0	0.00		4		4	11,200.00				0	0.00		4		4	11,200.00	8	2,800.00	22,400.00
201	RAM (Laptop, 2GB, DDR3)	piece				0	0.00		34		34	39,100.00				0	0.00		5		5	5,750.00	39	1,150.00	44,850.00
202	RAM (Laptop, 8GB, DDR4)	piece				0	0.00		3		3	10,050.00				0	0.00		3		3	10,050.00	6	3,350.00	20,100.00
203	HARD DRIVE for Laptop (Internal, SSD, 2.5 inch, 240 GB, SATA)	piece				0	0.00		1		1	2,300.00				0	0.00		2		2	4,600.00	3	2,300.00	6,900.00
204	Portable External Drive (2.5 inch, 1 TB, HDD, USB 3.0)	piece				0	0.00		4		4	10,000.00				0	0.00		4		4	10,000.00	8	2,500.00	20,000.00
205	Portable External Drive (2.5 inch, 2 TB, HDD, USB 3.0)	piece				0	0.00		4		4	16,800.00				0	0.00		4		4	16,800.00	8	4,200.00	33,600.00
206	Portable External Drive (1 TB, SSD, Type C - USB 3.0)	piece				0	0.00		2		2	19,000.00				0	0.00		2		2	19,000.00	4	9,500.00	38,000.00
207	FLASH DRIVE (16 GB, 3.0)	piece				0	0.00		50		50	13,500.00				0	0.00		13		13	3,510.00	63	270.00	17,010.00
208	FLASH DRIVE, (32 GB, 3.0 w/ OTG - type C)	piece				0	0.00		25		25	8,750.00				0	0.00		4		4	1,400.00	29	350.00	10,150.00
209	FLASH DRIVE, (64 GB, 3.0)	piece		15		15	6,000.00		6		6	2,400.00				0	0.00		5		5	2,000.00	26	400.00	10,400.00
210	FLASH DRIVE, (64 GB, 3.0 w/ OTG - type C)	piece		5		5	2,100.00		3		3	1,260.00				0	0.00		6		6	2,520.00	14	420.00	5,880.00
211	FLASH DRIVE, (128 GB, 3.0)	piece		6		6	3,900.00		2		2	1,300.00				0	0.00		4		4	2,600.00	12	650.00	7,800.00
212	FLASH DRIVE, (128 GB, 3.0 w/ OTG - type C)	piece		3		3	2,070.00		2		2	1,380.00				0	0.00		4		4	2,760.00	9	690.00	6,210.00
213	Switch (unmanaged, 8 port, Gigabit)	unit				0	0.00		2		2	3,100.00				0	0.00		4		4	6,200.00	6	1,550.00	9,300.00
214	UTP cable (CAT 5e, Indoor, 300 meter)	box				0	0.00		1		1	4,500.00				0	0.00		3		3	13,500.00	4	4,500.00	18,000.00
215	RJ45 (100s)	box				0	0.00		2		2	600.00				0	0.00		2		2	600.00	4	300.00	1,200.00
216	KEYBOARD (USB 2.0, Windows layout)	piece				0	0.00		13		13	3,250.00				0	0.00		10		10	2,500.00	23	250.00	5,750.00
217	KEYBOARD (Wireless, Windows layout, bluetooth/2.4G)	piece				0	0.00		1		1	850.00				0	0.00		2		2	1,700.00	3	850.00	2,550.00
218	MOUSE (USB 2.0)	piece		14		14	1,400.00		13		13	1,300.00				0	0.00		7		7	700.00	34	100.00	3,400.00
219	MOUSE (Wireless)	piece		15		15	3,300.00		50		50	11,000.00				0	0.00		16		16	3,520.00	81	220.00	17,820.00
220	Document Scanner (Portable, up to legal size scanning, 600 dpi, 20 sheets feeding capacity, USB 2.0, 15 ppm / 30 ipm)	unit				0	0.00		2		2	50,000.00		2		2	50,000.00		1		1	25,000.00	5	25,000.00	125,000.00
221	Document Scanner (Speed: 5ppm/10ppm @ 600 dpi, Paper Feed: 20 sheets, single pass Scanning, ADF, Max Resolution: 600 dpi)	unit				0	0.00		2		2	45,600.00		2		2	45,600.00		1		1	22,800.00	5	22,800.00	114,000.00
222	Document Scanner (Speed: 5ppm/10ppm @ 600 dpi, Paper Feed: 50 sheets, Automatic Two-Sided Scanning, ADF, Resolution: 600 dpi)	unit				0	0.00		3		3	##		1		1	35,000.00		3		3	##	7	35,000.00	245,000.00
223	INKJET Printer (3in1: print, scan, copy function, CIS, color)	unit		3	5	8	88,000.00		4		4	44,000.00				0	0.00		4		4	44,000.00	16	11,000.00	176,000.00
224	INKJET Printer (4in1: Print, Scan, Copy, Fax with ADF, WIFI, CIS, color)	unit		1		1	15,750.00		10		10	##				0	0.00		5		5	78,750.00	16	15,750.00	252,000.00
225	Brother Ink, BT-D60, BLACK	bottles		20		20	8,400.00		18		18	7,560.00				0	0.00		20		20	8,400.00	58	420.00	24,360.00
226	Brother Ink, BT-5000, cyan	bottles		18		18	7,560.00		10		10	4,200.00				0	0.00		15		15	6,300.00	43	420.00	18,060.00
227	Brother Ink, BT-5000, magenta	bottles		18		18	7,560.00		10		10	4,200.00				0	0.00		15		15	6,300.00	43	420.00	18,060.00
228	Brother Ink, BT-5000, yellow	bottles		18		18	7,560.00		10		10	4,200.00				0	0.00		15		15	6,300.00	43	420.00	18,060.00
229	Epson Ink L5190 (BK 003), genuine	pc		100		100	27,500.00		300		300	82,500.00		80		80	22,000.00		237		237	65,175.00	717	275.00	197,175.00
230	Epson Ink L5190 (C003), genuine	pc		90		90	27,900.00		150		150	46,500.00		70		70	21,700.00		120		120	37,200.00	430	310.00	133,300.00
231	Epson Ink L5190 (M 003)	pc		90		90	27,900.00		150		150	46,500.00		70		70	21,700.00		120		120	37,200.00	430	310.00	133,300.00
232	Epson Ink L5190 (Y 003)	pc		90		90	27,900.00		150		150	46,500.00		70		70	21,700.00		120		120	37,200.00	430	310.00	133,300.00
233	Epson Ink, 003, BK,M,C,Y	set		5		5	6,500.00		8		8	10,400.00		20		20	26,000.00		5		5	6,500.00	38	1,300.00	49,400.00
234	EPSON LX-310 Cartridge Ribbon	piece				0	0.00		3		3	600.00				0	0.00		2		2	400.00	5	200.00	1,000.00
235	Ink Cart brother DCP-T710w (BT-D608K)	pc		15		15	6,300.00		5		5	2,100.00		10		10	4,200.00		5		5	2,100.00	35	420.00	14,700.00
236	Ink Cart brother DCP-T710w (BT5000C)	pc		10		10	4,200.00		5		5	2,100.00		8		8	3,360.00		5		5	2,100.00	28	420.00	11,760.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year			
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT	
237	Ink Cart brother DCP-T710w (BT5000M)	pc		10		10	4,200.00		5		5	2,100.00		8		8	3,360.00		5		5	2,100.00	28	420.00	11,760.00
238	Ink Cart brother DCP-T710w (BT5000Y)	pc		10		10	4,200.00		5		5	2,100.00		8		8	3,360.00		5		5	2,100.00	28	420.00	11,760.00
239	INK CART, EPSON C13T664100 (T6641), Black	bot		200		200	60,000.00		280		280	84,000.00		100		100	30,000.00		255		255	76,500.00	835	300.00	250,500.00
240	INK CART, EPSON C13T664200 (T6642), Cyan	bot		180		180	54,000.00		100		100	30,000.00		80		80	24,000.00		94		94	28,200.00	454	300.00	136,200.00
241	INK CART, EPSON C13T664300 (T6643), Magenta	bot		180		180	54,000.00		100		100	30,000.00		80		80	24,000.00		91		91	27,300.00	451	300.00	135,300.00
242	INK CART, EPSON C13T664400 (T6644), Yellow	bot		180		180	54,000.00		100		100	30,000.00		80		80	24,000.00		90		90	27,000.00	450	300.00	135,000.00
243	Ink, HP 955, black, LOS72AA	pc		10		10	15,800.00		6		6	9,480.00		10		10	15,800.00		3		3	4,740.00	29	1,580.00	45,820.00
244	Ink, HP 955, cyan, LOS51AA	pc		8		8	10,320.00		5		5	6,450.00		8		8	10,320.00		2		2	2,580.00	23	1,290.00	29,670.00
245	Ink, HP 955, magenta, LOS54AA	pc		8		8	10,320.00		5		5	6,450.00		8		8	10,320.00		2		2	2,580.00	23	1,290.00	29,670.00
246	Ink, HP 955, yellow, LOS57AA	pc		8		8	10,320.00		5		5	6,450.00		8		8	10,320.00		2		2	2,580.00	23	1,290.00	29,670.00
247	Ink refill, whiteboard marker, black	bot		5		5	650.00		34		34	4,420.00				0	0.00		30		30	3,900.00	69	130.00	8,970.00
248	Ink refill, whiteboard marker, blue	bot		5		5	650.00		20		20	2,600.00				0	0.00		25		25	3,250.00	50	130.00	6,500.00
249	Toner cartridge, HP CF256A, black, for photocopier laser JETMFP436nda	cart				0	0.00		12		12	96,000.00				0	0.00		12		12	96,000.00	24	8,000.00	192,000.00
250	Ink Canon (GI-790, BK)	cart		300		300	120,000.00		85		85	34,000.00				0	0.00		79		79	31,600.00	464	400.00	185,600.00
251	Ink Canon (GI-790, C)	cart		180		180	72,000.00		60		60	24,000.00				0	0.00		58		58	23,200.00	298	400.00	119,200.00
252	Ink Canon (GI-790, M)	cart		180		180	72,000.00		60		60	24,000.00				0	0.00		58		58	23,200.00	298	400.00	119,200.00
253	Ink Canon (GI-790, Y)	cart		180		180	72,000.00		60		60	24,000.00				0	0.00		58		58	23,200.00	298	400.00	119,200.00
254	ALL-IN-ONE DESKTOP (Laptop: Core i3 11th Gen @ 2.0 GHz, RAM: 8GB DDR4, Storage: 256 GB M.2 SSD + 1 TB 3.5-inch 54000 RPM, Graphics: Intel UHD Graphics, Display: 23.8in FHD IPS, 350nits, Webcam: 7MP HD, back cover: PC, Windows 10 Home) with USB	unit		2		2	84,400.00		2		2	84,400.00				0	0.00		1		1	42,200.00	5	42,200.00	211,000.00
255	LCD Projector	unit		2		2	52,000.00		3		3	78,000.00		1		1	26,000.00		2		2	52,000.00	8	26,000.00	208,000.00
256	Riso TONER	pcs		2		2	52,000.00		2		2	52,000.00		2		2	52,000.00		1		1	26,000.00	7	26,000.00	182,000.00
257	Canon LBP7110CW	pcs		2		2	52,000.00		2		2	52,000.00		1		1	26,000.00		1		1	26,000.00	6	26,000.00	156,000.00
258	DTC125e YMCKO, 250s	roll		1		1	6,500.00		2		2	13,000.00		2		2	13,000.00		2		2	13,000.00	7	6,500.00	45,500.00
259	Canon ink, LBP 2900	box		2		2	7,000.00		3		3	10,500.00		3		3	10,500.00		3		3	10,500.00	11	3,500.00	38,500.00
260	Document Scanner-ADF, duplex automatic two-side scanning, high speed, can scan A4, LETTER & LONG SIZE, 600 DPI, good quality output	pc				0	0.00		2		2	98,000.00				0	0.00		1		1	49,000.00	3	49,000.00	147,000.00
261	OTHER CATEGORIES					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
262	ZSM Battery	unit		1		1	3,000.00				0	0.00				0	0.00				0	0.00	1	3,000.00	3,000.00
263	Accreditation Kit	pcs		60		60	30,000.00				0	0.00				0	0.00				0	0.00	60	500.00	30,000.00
264	Acrylic Office Signages (Registrar & Accounting) 1 foot x 4 feet	pcs		2		2	10,000.00				0	0.00				0	0.00				0	0.00	2	5,000.00	10,000.00
265	Acrylic Office Signages (Registrar & Accounting) 2 ft x 5 ft	pc		1		1	9,000.00				0	0.00				0	0.00				0	0.00	1	9,000.00	9,000.00
266	Acrylic Office Signages (Registrar & Accounting) 6 inches x 24 inches	pcs		5		5	10,000.00				0	0.00				0	0.00				0	0.00	5	2,000.00	10,000.00
267	Aluminum Frames for organizational structure & others (2' x 3') w/ installation	set		4		4	10,000.00				0	0.00				0	0.00				0	0.00	4	2,500.00	10,000.00
268	Amplifier (stereo) 300+300	unit		1		1	6,500.00				0	0.00				0	0.00				0	0.00	1	6,500.00	6,500.00
269	Automatic Voltage Regulator HD	unit		1		1	6,000.00				0	0.00				0	0.00				0	0.00	1	6,000.00	6,000.00
270	Battery (AA) Rechargeable	pcs		5		5	2,800.00				0	0.00				0	0.00		5		5	2,800.00	10	560.00	5,600.00
271	Battery Cable Terminal	pcs		2		2	1,000.00				0	0.00				0	0.00				0	0.00	2	500.00	1,000.00
272	Battery Charger for AA & AAA batteries	pc		1		1	1,000.00				0	0.00				0	0.00				0	0.00	1	1,000.00	1,000.00
273	Blade/Utility knife	piece		1		1	14.82				0	0.00				0	0.00				0	0.00	1	14.82	14.82
274	bolo	pc		5		5	1,750.00				0	0.00				0	0.00				0	0.00	5	350.00	1,750.00
275	Brake pads / brake shoe	pads		10		10	30,000.00				0	0.00				0	0.00				0	0.00	10	3,000.00	30,000.00



Item & Specifications	Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue <small>(as of 28 July 2022)</small>	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT	
276	Bulb, 15w LED	bulb		25		25	2,500.00				0	0.00				0	0.00		15		15	1,500.00	40	100.00	4,000.00
277	Bulbs LED 11 watts	pcs		25		25	16,250.00				0	0.00				0	0.00		23		23	14,950.00	48	650.00	31,200.00
278	Cabinet - Built In	pcs		2		2	13,000.00				0	0.00				0	0.00				0	0.00	2	6,500.00	13,000.00
279	Computer table	unit		5		5	25,000.00				0	0.00				0	0.00				0	0.00	5	5,000.00	25,000.00
280	Coolant	gal		1		1	2,500.00				0	0.00				0	0.00				0	0.00	1	2,500.00	2,500.00
281	Cork Board (2ft*2ft)	pcs		2		2	1,200.00		5		5	3,000.00				0	0.00				0	0.00	7	600.00	4,200.00
282	Cork Board (2ft*3ft)	pcs		2		2	1,600.00		5		5	4,000.00				0	0.00				0	0.00	7	800.00	5,600.00
283	Cork board with frame	unit		2		2	3,000.00		5		5	7,500.00				0	0.00				0	0.00	7	1,500.00	10,500.00
284	Corkboard	pc		12		12	6,000.00		5		5	2,500.00				0	0.00				0	0.00	17	500.00	8,500.00
285	Corsages	pcs		50		50	7,500.00				0	0.00				0	0.00				0	0.00	50	150.00	7,500.00
286	Crobar 6'	pc		2		2	2,000.00				0	0.00				0	0.00				0	0.00	2	1,000.00	2,000.00
287	Cutter knife heavy blade	pcs		9		9	1,080.00				0	0.00				0	0.00				0	0.00	9	120.00	1,080.00
288	Cutter/Utility knife	pc		9		9	315.00				0	0.00				0	0.00				0	0.00	9	35.00	315.00
289	CWN 1" for hardiflex	kg		5		5	675.00				0	0.00				0	0.00				0	0.00	5	135.00	675.00
290	CWN 2"	kg		5		5	600.00				0	0.00				0	0.00				0	0.00	5	120.00	600.00
291	CWN 2 1/2"	kg		5		5	650.00				0	0.00				0	0.00				0	0.00	5	130.00	650.00
292	CWN 3"	kg		5		5	725.00				0	0.00				0	0.00				0	0.00	5	145.00	725.00
293	CWN 4"	kg		5		5	750.00				0	0.00				0	0.00				0	0.00	5	150.00	750.00
294	Diesel	liters		3816		3816	324,360.00		500		500	42,500.00				0	0.00				0	0.00	4316	85.00	366,860.00
295	Digital Wall clock	pc		2		2	1,000.00				0	0.00				0	0.00				0	0.00	2	500.00	1,000.00
296	Diploma Holder	pcs		400		400	60,000.00		300		300	45,000.00				0	0.00				0	0.00	700	150.00	105,000.00
297	Door mat	pcs		15		15	1,500.00				0	0.00				0	0.00				0	0.00	15	100.00	1,500.00
298	Doorknob	unit		5		5	1,600.00				0	0.00				0	0.00				0	0.00	5	320.00	1,600.00
299	Drum	pc		6		6	7,200.00				0	0.00				0	0.00				0	0.00	6	1,200.00	7,200.00
300	Dust pan	pcs		15		15	750.00		16		16	800.00				0	0.00				0	0.00	31	50.00	1,550.00
301	DVD reader/writer	pc		2		2	2,800.00				0	0.00				0	0.00				0	0.00	2	1,400.00	2,800.00
302	Electric fan	unit		2		2	12,800.00				0	0.00				0	0.00				0	0.00	2	6,400.00	12,800.00
303	Engine oil	liters		100		100	21,500.00		50		50	10,750.00		50		50	10,750.00				0	0.00	200	215.00	43,000.00
304	Envelope mailing, 500 pc per box	box		2		2	865.04				0	0.00				0	0.00				0	0.00	2	432.52	865.04
305	Exhaust fan	unit		2		2	4,000.00				0	0.00				0	0.00				0	0.00	2	2,000.00	4,000.00
306	Extension Wire (5M)	pcs		2		2	1,000.00				0	0.00				0	0.00				0	0.00	2	500.00	1,000.00
307	Extension wire, 15m wheel type	pc		4		4	6,000.00				0	0.00				0	0.00				0	0.00	4	1,500.00	6,000.00
308	FACE MASK, 3 ply, fifty (50) pieces per box	box		12		12	960.00				0	0.00				0	0.00				0	0.00	12	80.00	960.00
309	Female Plug (4gang)	pcs		30		30	2,340.00				0	0.00				0	0.00				0	0.00	30	78.00	2,340.00
310	Filing cabinet	pc		1		1	8,000.00				0	0.00				0	0.00				0	0.00	1	8,000.00	8,000.00
311	Floor Polisher	pcs		2		2	4,000.00				0	0.00				0	0.00				0	0.00	2	2,000.00	4,000.00
312	Floral Foam	boxes		3		3	1,950.00				0	0.00				0	0.00				0	0.00	3	650.00	1,950.00
313	Flourecent bulbs 40watts	tubes		50		50	16,000.00				0	0.00				0	0.00				0	0.00	50	320.00	16,000.00
314	Flourecent lamp with moisture proof) 30w	pcs		20		20	40,000.00				0	0.00				0	0.00				0	0.00	20	2,000.00	40,000.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue <small>(as of 28 July 2022)</small>	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
315		Flowers (assorted)	bundle		100		100	10,000.00				0	0.00				0	0.00				0	0.00	100	100.00	10,000.00
316		Folder Tagboard, for legal size documents	pack		10		10	5,300.00		2		2	1,060.00				0	0.00				0	0.00	12	530.00	6,360.00
317		G.I Ball valve 1/2"	pcs		6		6	3,000.00				0	0.00				0	0.00				0	0.00	6	500.00	3,000.00
318		G.I Couplink 1/2"	pcs		10		10	6,000.00				0	0.00				0	0.00				0	0.00	10	600.00	6,000.00
319		G.I Pipe 1/2" S40	pcs		5		5	4,500.00				0	0.00				0	0.00				0	0.00	5	900.00	4,500.00
320		G.I Union 1/2"	pcs		10		10	9,800.00				0	0.00				0	0.00				0	0.00	10	980.00	9,800.00
321		G.I. Faucet 1/2"	pcs		10		10	25,000.00				0	0.00				0	0.00				0	0.00	10	2,500.00	25,000.00
322		Garbage Bags	rolls		50		50	6,750.00				0	0.00				0	0.00				0	0.00	50	135.00	6,750.00
323		Gina Cloth	yards		200		200	7,000.00				0	0.00				0	0.00				0	0.00	200	35.00	7,000.00
324		Glass Top for table	pcs		2		2	4,000.00				0	0.00				0	0.00				0	0.00	2	2,000.00	4,000.00
325		Grubhoe	pc		5		5	4,000.00				0	0.00				0	0.00				0	0.00	5	800.00	4,000.00
326		Hand Sanitizer	bottle		10		10	2,200.00				0	0.00				0	0.00				0	0.00	10	220.00	2,200.00
327		Hard Hat	pcs		1		1	500.00				0	0.00				0	0.00				0	0.00	1	500.00	500.00
328		Hose with ply	roll		2		2	12,000.00				0	0.00				0	0.00				0	0.00	2	6,000.00	12,000.00
329		IEC Printing	pc		500		500	2,500.00				0	0.00				0	0.00				0	0.00	500	5.00	2,500.00
330		IFSU Banner	pc		1		1	1,000.00				0	0.00				0	0.00				0	0.00	1	1,000.00	1,000.00
331		IFSU products	pc		80		80	20,000.00				0	0.00				0	0.00				0	0.00	80	250.00	20,000.00
332		IFSU wine	bottle		15		15	5,250.00				0	0.00				0	0.00				0	0.00	15	350.00	5,250.00
333		Ifugao Wooden Fruit Tray (Token)	pcs		10		10	7,000.00				0	0.00				0	0.00				0	0.00	10	700.00	7,000.00
334		Ifugao Woven Table Runner	pcs		10		10	7,000.00				0	0.00				0	0.00				0	0.00	10	700.00	7,000.00
335		Kapeng barako	pack		20		20	4,000.00				0	0.00				0	0.00				0	0.00	20	200.00	4,000.00
336		Knapsack sprayer, 16 L capacity	pc		2		2	5,000.00				0	0.00				0	0.00				0	0.00	2	2,500.00	5,000.00
337		Laptop Speaker (Library)	unit		1		1	750.00				0	0.00				0	0.00				0	0.00	1	750.00	750.00
338		Lei	pcs		80		80	40,000.00				0	0.00				0	0.00				0	0.00	80	500.00	40,000.00
339		Liquid hand sanitizer, 500 ml	bottle		6		6	540.00				0	0.00				0	0.00				0	0.00	6	90.00	540.00
340		Long Arm stapler HD, A3 #35	pcs		5		5	4,500.00		10		10	9,000.00				0	0.00				0	0.00	15	900.00	13,500.00
341		Male Plug	pcs		30		30	2,250.00				0	0.00				0	0.00				0	0.00	30	75.00	2,250.00
342		Mascovado sugar	kis		20		20	4,000.00				0	0.00				0	0.00				0	0.00	20	200.00	4,000.00
343		Meals	pax	408	250	755	1413	169,560.00		300	300	600	72,000.00		548		548	65,760.00				0	0.00	2561	120.00	307,320.00
344		Medals gold big	pcs		100		100	38,000.00				0	0.00				0	0.00				0	0.00	100	380.00	38,000.00
345		Mixer 6 channels	unit		1		1	5,500.00				0	0.00				0	0.00				0	0.00	1	5,500.00	5,500.00
346		Mop	pcs		5		5	6,200.00				0	0.00				0	0.00				0	0.00	5	1,240.00	6,200.00
347		Mugs (customized with print	pc		15		15	3,750.00				0	0.00				0	0.00				0	0.00	15	250.00	3,750.00
348		Note Organizer	books		2		2	600.00				0	0.00				0	0.00				0	0.00	2	300.00	600.00
349		Notebook (customized)	pc		30		30	10,500.00		30		30	10,500.00				0	0.00				0	0.00	60	350.00	21,000.00
350		Office Table	units		9		9	90,000.00		4		4	40,000.00				0	0.00				0	0.00	13	10,000.00	130,000.00
351		Padlock	pcs		10		10	2,500.00				0	0.00				0	0.00				0	0.00	10	250.00	2,500.00
352		Paint (cream)	gal		5		5	2,750.00				0	0.00				0	0.00				0	0.00	5	550.00	2,750.00
353		Paint (white)	gal.		3		3	1,500.00				0	0.00				0	0.00				0	0.00	3	500.00	1,500.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue <small>(as of 28 July 2022)</small>	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
354		Paint (yellow)	gal.		3		3	1,500.00				0	0.00				0	0.00				0	0.00	3	500.00	1,500.00
355		Paint Brush 2"	pcs		4		4	400.00				0	0.00				0	0.00				0	0.00	4	100.00	400.00
356		Paint Brush 4"	pcs		3		3	360.00				0	0.00				0	0.00				0	0.00	3	120.00	360.00
357		Paint Flat wall Enamel 4 liters	lit		3		3	2,250.00				0	0.00				0	0.00				0	0.00	3	750.00	2,250.00
358		Paint Roller 9"	pcs		3		3	600.00				0	0.00				0	0.00				0	0.00	3	200.00	600.00
359		Paper bag	pc		50		50	2,250.00				0	0.00				0	0.00				0	0.00	50	45.00	2,250.00
360		Paper bag large	pc		93		93	5,115.00				0	0.00				0	0.00				0	0.00	93	55.00	5,115.00
361		Paper bag small	pc		100		100	3,500.00				0	0.00				0	0.00				0	0.00	100	35.00	3,500.00
362		Paper copy holder stand, adjustable with clip	pc		3		3	2,400.00				0	0.00				0	0.00				0	0.00	3	800.00	2,400.00
363		Paper cutter wooden	pcs		3		3	3,000.00				0	0.00				0	0.00				0	0.00	3	1,000.00	3,000.00
364		Personalized/Costumized Tokens (Various products)	pc		60		60	27,000.00				0	0.00				0	0.00				0	0.00	60	450.00	27,000.00
365		Philippine Flag	pc		2		2	1,540.00				0	0.00				0	0.00				0	0.00	2	770.00	1,540.00
366		Plaque	pc		2		2	10,000.00				0	0.00				0	0.00				0	0.00	2	5,000.00	10,000.00
367		Plywood for backdrop	board		5		5	2,500.00				0	0.00				0	0.00				0	0.00	5	500.00	2,500.00
368		Pointed shovel (CAF)	pc		5		5	3,000.00				0	0.00				0	0.00				0	0.00	5	600.00	3,000.00
369		Portable car battery charger	unit		1		1	1,200.00				0	0.00				0	0.00				0	0.00	1	1,200.00	1,200.00
370		Portable compresor	pc		1		1	1,790.00				0	0.00				0	0.00				0	0.00	1	1,790.00	1,790.00
371		Portable Radio	unit		2		2	600.00				0	0.00				0	0.00				0	0.00	2	300.00	600.00
372		Power spray with hose	Unit		2		2	14,000.00				0	0.00				0	0.00				0	0.00	2	7,000.00	14,000.00
373		Presenter PP-1000 black	pcs		3		3	1,500.00				0	0.00				0	0.00				0	0.00	3	500.00	1,500.00
374		Promotional materials	pc		22		22	33,000.00				0	0.00				0	0.00				0	0.00	22	1,500.00	33,000.00
375		Pronghoe	pc		2		2	1,200.00				0	0.00				0	0.00				0	0.00	2	600.00	1,200.00
376		Raincoat	set		2		2	700.00				0	0.00				0	0.00				0	0.00	2	350.00	700.00
377		RFID Reader	pcs		3		3	2,100.00				0	0.00				0	0.00				0	0.00	3	700.00	2,100.00
378		Ribbon	roll		10		10	800.00				0	0.00				0	0.00				0	0.00	10	80.00	800.00
379		Ring binder, metal (various sizes)	bundle		20		20	7,000.00				0	0.00				0	0.00				0	0.00	20	350.00	7,000.00
380		Ring binder, plastic (various sizes 10/12/14/16/18/20mm)	bundle		24		24	6,000.00				0	0.00				0	0.00				0	0.00	24	250.00	6,000.00
381		Royal Cord # 16 20 meters	set		2		2	2,400.00				0	0.00				0	0.00				0	0.00	2	1,200.00	2,400.00
382		Rubber boots	pair		5		5	3,500.00				0	0.00				0	0.00				0	0.00	5	700.00	3,500.00
383		Rugby	bots		2		2	0.00				0	0.00				0	0.00				0	0.00	2		0.00
384		Safety harness with belt	set		5		5	17,500.00				0	0.00				0	0.00				0	0.00	5	3,500.00	17,500.00
385		shovel	pc		5		5	900.00				0	0.00				0	0.00				0	0.00	5	180.00	900.00
386		Smart Cards RFIDCards	pcs		2000		2000	60,000.00				0	0.00				0	0.00				0	0.00	2000	30.00	60,000.00
387		SNACK AM/PM	PAXS		947	500	1447	72,350.00		288		288	14,400.00		550		550	27,500.00		500		500	25,000.00	2785	50.00	139,250.00
388		Sofa cushion foams	set		2		2	16,000.00				0	0.00				0	0.00				0	0.00	2	8,000.00	16,000.00
389		Sofa set	set		2		2	50,000.00				0	0.00				0	0.00				0	0.00	2	25,000.00	50,000.00
390		Soft Broom	pcs		20		20	6,000.00		30		30	9,000.00		10		10	3,000.00				0	0.00	60	300.00	18,000.00
391		Speaker Wall Mounted 250 watts	units		2		2	16,000.00				0	0.00				0	0.00				0	0.00	2	8,000.00	16,000.00
392		Spiral ring binder	pack		6		6	1,800.00				0	0.00				0	0.00				0	0.00	6	300.00	1,800.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue <small>(as of 28 July 2022)</small>	Total Amount for the year				
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT		
393		Stamp	pc		3		3	900.00							0	0.00					0	0.00	3	300.00			900.00	
394		Stand fan	pcs		2		2	4,370.00							0	0.00					0	0.00	2	2,185.00			4,370.00	
395		Steel Cabinet (lateral) with lock	pc		5		5	40,000.00							0	0.00					0	0.00	5	8,000.00			40,000.00	
396		Steel Cabinet (lateral) with lock (QAC)	pcs		1		1	8,500.00							0	0.00					0	0.00	1	8,500.00			8,500.00	
397		Steel cabinet with safety vault, 3 drawers	units		3		3	66,000.00							0	0.00					0	0.00	3	22,000.00			66,000.00	
398		Storage box w/ wheels, heavy duty, 120L	pc		3		3	3,750.00							0	0.00					0	0.00	3	1,250.00			3,750.00	
399		Storage box w/ wheels, heavy duty, 65L	pc		2		2	1,600.00							0	0.00					0	0.00	2	800.00			1,600.00	
400		Storage box w/ wheels, heavy duty, 90L	pc		1		1	1,000.00							0	0.00					0	0.00	1	1,000.00			1,000.00	
401		Straw	roll		1		1	262.00							0	0.00					0	0.00	1	262.00			262.00	
402		Swivel chair	pcs		8		8	40,000.00		5		5	25,000.00		5	25,000.00			4		4	20,000.00	22	5,000.00			110,000.00	
403		Table Microphone stand	sets		4		4	3,600.00							0	0.00					0	0.00	4	900.00			3,600.00	
404		Table tag	unit		10		10	20,000.00							0	0.00					0	0.00	10	2,000.00			20,000.00	
405		Tablea	pc		30		30	5,700.00							0	0.00					0	0.00	30	190.00			5,700.00	
406		Tape loan 1"	pcs		20		20	0.00							0	0.00					0	0.00	20				0.00	
407		Tarpaulin	pc		12		12	18,000.00		15		15	22,500.00		20	30,000.00					0	0.00	47	1,500.00			70,500.00	
408		Tarpaulin	sqft		3000		3000	75,000.00		2000		2000	50,000.00		500	12,500.00					0	0.00	5500	25.00			137,500.00	
409		Tarpaulin	pc		25		25	17,500.00		30		30	21,000.00		45	31,500.00					0	0.00	100	700.00			70,000.00	
410		Tarpaulin Printing, (National Statistics Month) 3ft & 4ft	pc		2		2	3,400.00		1		1	1,700.00		3	5,100.00			1		1	1,700.00	7	1,700.00			11,900.00	
411		Toilet bowl brush	pc		15		15	1,800.00							0	0.00			12		12	1,440.00	27	120.00			3,240.00	
412		Toilet bowl cleaner	liter		17		17	1,700.00							0	0.00			12		12	1,200.00	29	100.00			2,900.00	
413		Toilet bowl pump	pc		17		17	1,700.00							0	0.00			12		12	1,200.00	29	100.00			2,900.00	
414		Toilet brush	pcs		12		12	1,200.00							0	0.00					0	0.00	12	100.00			1,200.00	
415		Token (women's month & other events)	pcs		100		100	25,000.00							0	0.00					0	0.00	100	250.00			25,000.00	
416		Tornado Mop (spin mop rotating head with water drainer/bucket)	set		2		2	2,400.00							0	0.00				3		3	3,600.00	5	1,200.00			6,000.00
417		Tote bag	pc		55		55	4,400.00							0	0.00					0	0.00	55	80.00			4,400.00	
418		Trash bins	pc		1		1	1,500.00							0	0.00					0	0.00	1	1,500.00			1,500.00	
419		Trash bins Set of 3 (green, yellow, red/black)	set		2		2	3,000.00							0	0.00			12		12	18,000.00	14	1,500.00			21,000.00	
420		Trashbag, plastic, transparent (GSO)	roll		23		23	3,220.00							0	0.00			23		23	3,220.00	46	140.00			6,440.00	
421		Trodat customisable	pc		3		3	3,000.00							0	0.00					0	0.00	3	1,000.00			3,000.00	
422		Trodat dater	pc		3		3	900.00							0	0.00					0	0.00	3	300.00			900.00	
423		T-shirt	pc		60		60	15,000.00							0	0.00					0	0.00	60	250.00			15,000.00	
424		Tubeless tire 205/70 R15	pcs		4		4	40,000.00							0	0.00					0	0.00	4	10,000.00			40,000.00	
425		Tubeless tire 215/70 R15	pcs		4		4	20,000.00							0	0.00					0	0.00	4	5,000.00			20,000.00	
426		Tubeless tire 265/65 R18	pcs		4		4	12,000.00							0	0.00					0	0.00	4	3,000.00			12,000.00	
427		Umbrella with print	pc		20		20	7,000.00							0	0.00					0	0.00	20	350.00			7,000.00	
428		Unleaded gas	liters		236		236	21,240.00							0	0.00					0	0.00	236	90.00			21,240.00	
429		UPS 2000VA with AVR + v/10Ahx2	units		2		2	12,000.00							0	0.00			2		2	12,000.00	4	6,000.00			24,000.00	
430		USB Port (usb 3.0, 4 ports, up to 5Gbps)	pcs		2		2	1,720.00							0	0.00					0	0.00	2	860.00			1,720.00	
431		Vacuum cleaner	units		1		1	2,000.00							0	0.00					0	0.00	1	2,000.00			2,000.00	
432		Validation sticker	pcs		3500		3500	17,500.00		3500		3500	17,500.00			0	0.00				0	0.00	7000	5.00			35,000.00	

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue <small>(as of 28 July 2022)</small>	Total Amount for the year	
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
		433	Varnish	can	4	4	1,000.00				0	0.00				0	0.00				0				0.00
434	Venetian blind (3 panels)	panel	3	3	12,000.00				0	0.00				0	0.00				0	0.00	3	4,000.00	12,000.00		
435	Vulca seal, 1/4can	can	12	12	0.00				0	0.00				0	0.00				0	0.00	12		0.00		
436	Wall clock	pc	12	12	3,600.00				0	0.00				0	0.00				0	0.00	12	300.00	3,600.00		
437	Wall clock, round, big	pcs	10	10	5,000.00				0	0.00	5			5	2,500.00				0	0.00	15	500.00	7,500.00		
438	Water container/drum 60 liter	pcs	5	5	750.00				0	0.00				0	0.00				0	0.00	5	150.00	750.00		
439	Water Dispenser (Hot and Cold)	unit	1	1	8,500.00				0	0.00				0	0.00				0	0.00	1	8,500.00	8,500.00		
440	Whistle	pcs	3	3	900.00		10		10	3,000.00	5			5	1,500.00				0	0.00	18	300.00	5,400.00		
441	Windshield wiper cleaner	pcs	10	10	0.00				0	0.00				0	0.00				0	0.00	10		0.00		
442	Wiper Blade	pairs	2	2	0.00				0	0.00				0	0.00				0	0.00	2		0.00		
443	Wireless microphone	unit	3	3	4,500.00				0	0.00				0	0.00				0	0.00	3	1,500.00	4,500.00		
444	Wireless Microphone UM 2005	set	2	2	24,000.00				0	0.00				0	0.00				0	0.00	2	12,000.00	24,000.00		
445	Wooden Cabinet	pcs	2	2	17,000.00				0	0.00	3			3	25,500.00				0	0.00	5	8,500.00	42,500.00		
446	Wooden Cabinet (6x7x15')	unit	2	2	60,000.00		1		1	30,000.00	1			1	30,000.00		2		2	60,000.00	6	30,000.00	180,000.00		
447	Wooden cabinet with glass door (4 layer) ( CAF 2)	unit	2	2	24,000.00		3		3	36,000.00	2			2	24,000.00				0	0.00	7	12,000.00	84,000.00		
448	Wooden cabinet with glass door (4 layer) CAF	unit	2	2	24,000.00		1		1	12,000.00	3			3	36,000.00				0	0.00	6	12,000.00	72,000.00		
449	Wooden center table	pc	1	1	3,500.00				0	0.00				0	0.00				0	0.00	1	3,500.00	3,500.00		
450	Wooden magazine rock	unit	2	2	8,000.00				0	0.00				0	0.00				0	0.00	2	4,000.00	8,000.00		
451	Xerox copier	unit		1	45,000.00				0	0.00	1			1	45,000.00				0	0.00	2	45,000.00	90,000.00		
519	Laser jet toner	cart	4	4	12,000.00				0	0.00				0	0.00				0	0.00	4	3,000.00	12,000.00		
520	Representation expenses		2	5	2	9	90,000.00	2	5	2	9	90,000.00	2	2	2	6	60,000.00	2	2	2	6	60,000.00	30	10,000.00	300,000.00
550	Laptop, Core i5	unit	2	2	86,000.00		3		3	###	1			1	43,000.00			2		2	86,000.00	8	43,000.00	344,000.00	
576	Customized hardbound notebook w/ fsu logo	pc	50	50	15,000.00				0	0.00				0	0.00				0	0.00	50	300.00	15,000.00		
577	Wine paper bag with window	pc	100	100	8,000.00				0	0.00				0	0.00				0	0.00	100	80.00	8,000.00		
603	Glutinous rice	bag	15	15	46,500.00				0	0.00				0	0.00				0	0.00	15	3,100.00	46,500.00		
604	Virgin bottles colored, 750 ml, with cover and pvc seal	pc	30	30	30,000.00				0	0.00				0	0.00				0	0.00	30	1,000.00	30,000.00		
627	Plastic jar	pc	30	30	3,000.00				0	0.00				0	0.00				0	0.00	30	100.00	3,000.00		
628	Fiesta gas refill	tank	5	5	5,000.00				0	0.00				0	0.00				0	0.00	5	1,000.00	5,000.00		
650	Kitchen scissors, stainless	pair	1	1	600.00				0	0.00				0	0.00				0	0.00	1	600.00	600.00		
651	Extension wire	pc	2	2	5,000.00				0	0.00				0	0.00				0	0.00	2	2,500.00	5,000.00		
652	Trodaf certified photocopy stamp	pc	1	1	2,500.00				0	0.00				0	0.00				0	0.00	1	2,500.00	2,500.00		
671	Glass panel door	pc	1	1	30,000.00				0	0.00				0	0.00				0	0.00	1	30,000.00	30,000.00		
672	Dishwashing liquid, 1 gal	gal	4	4	1,000.00				0	0.00				0	0.00				0	0.00	4	250.00	1,000.00		
673	Detergent powder, 1kg	pack	4	4	800.00				0	0.00				0	0.00				0	0.00	4	200.00	800.00		
674	Trash bag XL	roll	10	10	700.00				0	0.00				0	0.00				0	0.00	10	70.00	700.00		
675	Globe cellcard	pc	100	100	32,000.00				0	0.00				0	0.00				0	0.00	100	320.00	32,000.00		
676	Magazine/IEC printing	pc	100	100	30,000.00	100			100	30,000.00	100			100	30,000.00				0	0.00	300	300.00	90,000.00		
677	Promotional bag	pc	100	100	10,000.00				0	0.00				0	0.00				0	0.00	100	100.00	10,000.00		
678	Promotional t-shirt	pc	100	100	25,000.00				0	0.00				0	0.00				0	0.00	100	250.00	25,000.00		
679	Tarpaulin printing	pc	9	9	4,500.00				0	0.00				0	0.00				0	0.00	9	500.00	4,500.00		

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
Assorted vegetable seed	pc		10		10	1,200.00				0	0.00				0	0.00				0	0.00	10	1,200.00	12,000.00
Kraft paper bag	pc		150		0	0.00				0	0.00				0	0.00				0	0.00	150	50.00	7,500.00
					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
<b>TOTAL</b>																							<b>P</b>	<b>17,898,831.17</b>
<b>ADDITIONAL PROVISION FOR INFLATION (of TOTAL)</b>																							<b>P</b>	<b>297,321.27</b>
<b>ADDITIONAL PROVISION FOR PORT AND FREIGHT COST (If applicable)</b>																							<b>P</b>	<b>99,847.56</b>
<b>GRAND TOTAL (A + B + C)</b>																							<b>P</b>	<b>18,296,000.00</b>
<b>APPROVED BUDGET BY THE AGENCY HEAD</b>																								
<b>Measures and Words:</b>																							<b>EIGHTEEN MILLION TWO HUNDRED NINETY SIX THOUSAND PESOS***</b>	

... hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

**FREDDIE B. CADAY, PhD**  
UBAC Chairperson

Date Prepared: 09/28/2022

Certified Funds Available / Certified Appropriate Funds Available:

**ELYN A. BOLIGON, CPA / MARIA THERESA M. CULONGE, CPA**  
Accountant / Budget Officer

Approved by:

**EVA MARIE CODAMON-DUGYON, PhD**  
Head of Office/Agency