



# NOTICE OF VACANT POSITION

## Teaching

Date of Posting: NOV 25 2022

Position	Item Number/ Daily Wage	Salary Grade	Campus Assignment	MINIMUM QUALIFICATION STANDARDS				Job Summary
				Education	Experience	Training	Eligibility	
Instructor I	ISCAFB- INST1-6-2016	12	Lamut Campus	Masters Degree in Animal Science and its allied fields	None required	None required	None required; RA 1080 for courses with Board Exam	<ul style="list-style-type: none"> <li>- To teach assigned subjects</li> <li>- To conduct research works</li> <li>- To undertake extension activities</li> <li>- To perform other relevant tasks as may be assigned by immediate supervisors.</li> </ul>

Qualified applicants regardless of gender, civil status, special needs, religion, ethnicity or political affiliation are encouraged to register and apply on or before DEC 07 2022 through the following modes:

- a. Register/apply at the IFSU HRIS @ [hris.ifsu.edu.ph](mailto:hris.ifsu.edu.ph)
- b. Email single PDF file of application documents at [ifsuhr.recruitment@gmail.com](mailto:ifsuhr.recruitment@gmail.com)
- c. Walk in submission of application documents at the DHRD Office, 2nd Floor Administration Building, Ifugao State University, Nayon, Lamut, Ifugao

**Documents to be submitted:**

1. Application letter addressed to:  
EVA MARIE CODAMON-DUGYON, PhD  
University President
2. Personal Data Sheet (CSC Form 212) with Work Experience Sheet
3. Transcript of Records (complete from Bachelor's Degree)
4. Authenticated PRC License for courses with Board exam
5. Photocopy of Certificate of Trainings/Seminars/Workshops/Conferences
6. Service Record/Certificate of Employment issued by HRMO/authorized personnel
7. Other relevant documents

Documents/applications made/submitted after the deadline shall no longer be included for evaluation. For inquiries, you may visit the IFSU-DHRD Office at Nayon, Lamut, Ifugao or call/txt CP # 09169321847 during office hours.

Prepared by:

**JOCELYN A. CALINGAYAN**  
Staff, Recruitment, Selection and Placement

Approved:

  
**EVA MARIE CODAMON-DUGYON, PhD**  
University President