



STUDENT GRIEVANCE FLOW CHART

The security force or an IFSU personnel submits a complaint form or a violation report at the OSAS for investigation;



The OSAS Director summons the violator for interrogation based on the report/complaint filed;



The case is verified and presented to the Student Grievance Committee (SGC) for deliberation and determination of appropriate sanction. In cases of serious violations, the parents are notified;



The decision of the Student Grievance Committee is recommended to the Disciplinary Authority for approval;



The OSAS implements the approved disciplinary sanction.

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Approved:

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