



## **ACCREDITATION OF STUDENT ORGANIZATIONS FLOW CHART**

The organization submits a letter of intent of its application for recognition and accreditation to the DSSD;



Organization fills up the form of recognition at the DSSD;



The organization submits their action plan, constitution and by-laws, list of members and letter of acceptance of a faculty adviser;



The DSSD awards certificate of recognition to the organization during mass induction and turn-over ceremony.



The organization operates and conducts its activities in line with its constitution and by-laws and action plan approved by the members and officers, attested by their adviser.

Prepared by:

Approved:

**MARIE FE S. CANLAS**  
DSSD Staff

**DESIREE A. BALLITOC, MSA**  
Director, DSSD

